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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH  
CABINET SECRETARIAT

Cabinet Division

RESOLUTION

Dacca, the 6th February, 1978.

**No. 4/10/78-Committee.**—The Government have been pleased to constitute the National Council for Children's Affairs with the following:—

A. (i) Member, President's Council of Advisers, in-charge, Ministry of Education—*Chairman.*

*Members.*

- (ii) Member, President's Council of Advisers, in-charge, Ministry of Fisheries and Livestock.
- (iii) Mrs Firoza Bari, Assistant to the President for Women's Affairs.
- (iv) Mr Mahbub Alam Chashi, Special Secretary, Swanirbhar.
- (v) Secretary, Ministry of Education, Education Division.
- (vi) Secretary, Ministry of Information and Broadcasting.
- (vii) Secretary, Ministry of Local Government, Rural Development and Co-operatives.
- (viii) Additional Secretary, in-charge, Population Control and Family Planning Division.
- (ix) Dr A. M. Sharfuddin, Director of Public Instructions.
- (x) Director General, Shilpakala Academy.
- (xi) Director General, Islamic Foundation.
- (xii) National Commissioner, Bangladesh Boys Scout.

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(425)

Price: 50 Paise.

- (xiii) Dr Ashraf Siddiqui, Director General, Bangla Academy.
- (xiv) Mr Mohammad Modabber, Journalist.
- (xv) Director, Shishu Academy.
- (xvi) Mr Abdul Alim, Principal, Physical Education College.
- (xvii) Mr Rokunuzzaman Khan (Dada Bhai), Director, Kanchi Kanchar Mela.
- (xviii) Mr Fazley Rabbi, Director, Publications Department, Bangla Academy.
- (xix) Mr Fazley Hasan Abed, Executive Director, BRAC.
- (xx) Dr Mrs Amina Rahman.
- (xxi) Mrs Zeba Rashid Chowdhury.
- (xxii) Begum Jahanara Arzu, "Kabita Angan", Wari, Dacca.
- (xxiii) Mrs Khodija Khanam, Formerly Principal of Eden College.

B. The Council will have powers to co-opt lady members.

2. Ministry of Education, Cultural Affairs and Sports Division, will provide Secretarial service to the Council.

By order of the President

M. A. MAJID

Joint Secretary.

## ESTABLISHMENT DIVISION

Section SW-II

### NOTIFICATION

Dacca, the 6th February, 1978.

No. S.R.O. 24-L/78.—In exercise of the powers conferred by the proviso to article 133 of the Constitution of the People's Republic of Bangladesh, the President, after consultation with the Public Service Commission as required by clause (2) of article 140 of that constitution, is pleased to make the following rules, namely:—

#### THE NON-GAZETTED EMPLOYEES (WELFARE WING OF THE ESTABLISHMENT DIVISION) RECRUITMENT RULES, 1978.

1. Short title.—These rules may be called the Non-gazetted Employees (Welfare Wing of the Establishment Division) Recruitment Rules, 1978.
2. Definitions.—In these rules, unless there is anything repugnant in the subject or context,—
  - (a) "appointing authority" means the Government and includes in relation to any specified post, any officer authorised by the Government to make appointment to such post;
  - (b) "Commission" means the Public Service Commission;
  - (c) "Departmental Promotion Committee" means the Committee constituted for the purpose in the Establishment Division;

- (d) "recognised University" means a University established by or under any law for the time being in force and includes any other University declared by the Government, after consultation with the Commission, to be a recognised University for the purpose of these rules;
- (e) "requisite qualification" in relation to a specified post, means the qualification laid down in the Schedule in relation to that post;
- (f) "Schedule" means the schedule annexed to these rules;
- (g) "Specified post" means a post specified in the schedule;
- (h) "Welfare Wing" means the Welfare Wing of the Establishment Division.

3. **Procedure for recruitment.**—(1) Subject to the provisions of the Schedule, appointment to a specified post shall be made—

- (a) by direct recruitment; or
- (b) by promotion from amongst persons already holding specified posts.

(2) No person shall be appointed to a specified post unless he has the requisite qualification, and in the case of direct recruitment, he is also within the age limit, if any, laid down in the Schedule for that post.

4. **Appointment by direct recruitment.**—(1) No appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by direct recruitment if he—

- (a) is not a citizen of Bangladesh, or a permanent resident of, or domiciled in, Bangladesh;

Provided that this clause shall not apply in the case of a person who is already in the service of the Republic;

- (b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh, without previous permission of the Government.

(3) No appointment to a specified post by direct recruitment shall be made until—

- (a) the person selected for appointment is certified by a medical officer competent to issue medical certificates in terms of rule 14 of the Service Rules, Part I, to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the specified post.
- (b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

5. **Appointment by promotion.**—Appointment by promotion to a specified post shall be made after considering the recommendation of the Departmental Promotion Committee.

By order of the President  
A. RAHIM  
Secretary.

## THE SCHEDULE

No.	Name of the specified post.	Age limit (for direct recruitment).	Method of recruitment.	Qualification and experience.
1	2	3	4	5
1	Assistant Welfare Officer.	Not exceeding 25 years.	By promotion from amongst the Upper Division Assistant, Stenographers and Steno-typist or when one is found suitable for promotion by direct recruitment.	(a) For promotion—At least 5 (five) years' experience as Upper Division Assistant or Stenographer or 10 (ten) years' experience as Steno-typist in the Welfare Wing.  (b) For direct recruitment—Graduate from a recognised University. Preference will be given to a candidate having background in social work.
2	Upper Division Assistant	..	By promotion from amongst the Lower Division Assistants and Lower Division Assistant-cum-Typists.	At least five years' experience as Lower Division Assistant or Lower Division Assistant-cum-Typist in the Welfare Wing.
3	Stenographer	.. Not exceeding 25 years.	By promotion from amongst the Steno-Typists or, when none is found suitable for promotion, by direct recruitment.	(a) For promotion—At least five years' experience as Steno-typist in the Welfare Wing.  (b) For direct recruitment—Graduate from a recognised University with a speed of 100 words per minute in the Shorthand and 30

- words per minute in type-writing. Preference will be given to a candidate having experience in office work.
- 4 Steno-Typist .. Not exceeding 25 years. By direct recruitment .. At least H. S. C. with a speed of 80 words per minute in Short hand and 30 words per minute in type writing.
- 5 Lower Division Assistant. Not exceeding 25 years. By direct recruitment .. At least H.S.C. in Second Division.
- 6 Lower Division Assistant-cum-Typist. Not exceeding 25 years. By direct recruitment .. At least H.S.C. in Second Division with a typing speed of 30 words per minute.

By order of the President  
 A. RAHIM  
*Secretary.*