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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH  
MINISTRY OF HEALTH AND POPULATION CONTROL

Health Wing

NOTIFICATION

Dhaka, the 17th March, 1985

No. S.R.O. 139-L/85/PER-3/R4-31/83/98.—In pursuance of the Proclamation of the 24th March, 1982 and in exercise of all powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following rules, namely:—

THE OFFICERS AND STAFF (NATIONAL ELECTRO-MEDICAL EQUIPMENT MAINTENANCE WORKSHOP AND TRAINING CENTRE) RECRUITMENT RULES, 1984.

1. **Short title.**—These rules may be called The Officers and Staff (National Electro-Medical Equipment Maintenance Workshop and Training Centre) Recruitment Rules, 1984.

2. **Definitions.**—In these rules, unless there is anything repugnant in the subject or context,—

- (a) "appointing authority" means the Government and includes, in relation to any specified post, any Officer authorised by the Government to make appointment to such post;
- (b) "Commission" means the Bangladesh Public Service Commission;
- (c) "Probationer" means a person appointed on probation to a specified post;

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- (d) "recognised Institute" means an Institute recognised by the Government for the purposes of these rules ;
- (e) "recognised University or Board" means a University or Board established by or under any law for the time being in force and includes any other University or Board declared by the Government, after consultation with the Commission, to be a recognised University or Board for the purposes of these rules ;
- (f) "requisite qualification" in relation to a specified post, means the qualification laid down in the Schedule in relation to that post ;
- (g) "Schedule" means the Schedule annexed to these rules ; and
- (h) "Specified post" means a post specified in the Schedule.

3. **Procedure for recruitment.**—(1) Subject to the provisions of the Schedule ; appointment to a specified post shall be made,—

- (a) by direct recruitment ;
- (b) by promotion ; or
- (c) by transfer on deputation.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and, in the case of direct recruitment, he is also within the age limit laid down in the Schedule for that post.

4. **Appointment by direct recruitment.**—(1) Subject to the Bangladesh Public Service (Consultation) Regulations, 1979, no appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

- (a) is not a citizen or a permanent resident of, or domiciled in Bangladesh ; or
- (b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

- (a) the person selected for appointment is certified in the case of Gazetted post, by a Medical Board set up for the purpose by the Director General of Health Services and in the case of non-Gazetted posts, by an authorised Medical Officer, that he is medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of duties of that post ;
- (b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post unless—

- (a) he applied in such form, accompanied by such fee and before such date, as was notified by the Commission while inviting applications for the specified post; and
- (b) in the case of a person already in Government service or in the service of a local authority, he applied through his official superior.

5. **Appointment by promotion.**—(1) Appointment by promotion to a specified post shall be made on the recommendation of the Superior Selection Board, or, as the case may be, such Departmental Promotion Committee as the Government may constitute in this behalf:

Provided that appointment by promotion to a specified post of a higher class shall be made on the recommendation of the Commission.

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

6. **Probation.**—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation,—

- (a) in the case of direct recruitment, for a period of two years from the date of substantive appointment; and
- (b) in the case of promotion, for a period of one year from the date of such appointment:

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer, the appointing authority is of opinion that the conduct and work of the probationer is unsatisfactory and that he is not likely to become efficient, it may, before the expiry of that period,—

- (a) in the case of direct recruitment, terminate his service; and
- (b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation including the extended period, if any, the appointing authority,—

- (a) if it is satisfied that the conduct and work of the probationer during his period of probation has been satisfactory, shall, subject to the provisions of sub-rule (4), confirm him; and
- (b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, may,—
  - (i) in the case of direct recruitment, terminate his service; and
  - (ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the Government may, from time to time, prescribe by order.

## SCHEDULE

Sl. No. of the specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification and experience.
1	3	4	5
1 Chief Technical Manager.	Not exceeding 45 years, relaxable in case of Departmental candidates.	By promotion from Technical Manager (Repair) and Technical Manager (Training) and, if none is found suitable for promotion, by direct recruitment or by transfer on deputation of a suitable Officer.	<p><i>For promotion:</i> At least 5 years' experience in a feeder post or posts specified in column 4.</p> <p><i>For direct recruitment:</i> Bachelors' degree in Electrical, Mechanical or Electronics Engineering from a recognised University with at least 10 years' experience in the relevant field.</p> <p style="text-align: center;">or</p> <p>Master's degree in physics or Applied Physics and Electronics from a recognised University with 12 years' experience in the relevant field. Persons having experience in an organisation of a Scientific Medical Equipment Repair Workshop will be given preference.</p>
2 Technical Manager (Repair).	Not exceeding 40 years. Relaxable in case of Departmental candidates.	By promotion from Deputy Technical Manager (Repair) and if no suitable candidate is available for promotion, by direct recruitment.	<p><i>For promotion:</i> At least 5 years' experience as Deputy Technical Manager (Repair).</p> <p><i>For direct recruitment:</i> Bachelor's degree in Electrical or Mechanical Engineering from a recognised</p>

University with at least 5 years' practical experience in the relevant field.

or  
 Master's degree in Physics or in Applied Physics and Electronics from a recognised University with 7 years' practical experience in the relevant field.

*For promotion:* At least 3 years' experience as Deputy Technical Manager (Repair), persons having experience in teaching will be given preference.

*For direct recruitment:* Bachelor's degree in Electrical or Mechanical Engineering from a recognised University with at least 5 years' experience in teaching in any technical Institute.

or  
 Master's degree in Physics or Applied Physics and Electronics, from a recognised University with at least 7 years' experience in teaching in any technical institution.

or  
 Diploma in Electrical or Mechanical or Electronics Engineering from a recognised institute with 20 years' practical experience in the relevant field.

Not exceeding 40 years  
 Relaxable in case  
 of Departmental  
 candidates.

By promotion from amongst  
 Deputy Technical Manager  
 (Repair) and if no suitable  
 candidate is available for promo-  
 tion, by direct recruitment.

3 Technical Manager  
 (Training).

1	2	3	4	8
4 Deputy Technical Manager (Repair).	Not exceeding 40 years. Relaxable in case of departmental candidates.	By promotion from the Assistant Repair-cum-Training Engineer (Mechanical), Electrical, Electronics, Refrigeration, Air-Conditioning or X-Ray) and if none is found suitable for promotion, by direct recruitment.	<i>For promotion:</i> At least 3 years' experience in the feeder post or posts specified in column 4.	<i>For direct recruitment:</i> Bachelor's degree in Electrical or Mechanical Engineering from a recognised University with 3 years' experience in the relevant field.
				or
				Master's degree in Physics or Applied Physics and Electronics from a recognised University with 5 years' experience in the relevant field.
				or
				Diploma in Equipment repair and maintenance from a recognised Institute with 15 years' experience in the relevant field.
5 Assistant Repair-cum-Training Engineer (Mechanical, Electrical, Electronics, Air-Conditioning and X-Ray).	Not exceeding 30 years. Relaxable in case of departmental candidates.	(i) 50% by promotion from the Sub-Assistant Repair-cum-Training Engineers. (ii) 50% by direct recruitment.	<i>For promotion:</i> At least 5 years' experience as Sub-Assistant Repair-cum-Training Engineer in the relevant field.	<i>For direct recruitment:</i> Bachelor's degree in Electrical, Mechanical or Electronics Engineering from a recognised University.
				or

Master's degree in Physics or Applied Physics and Electronics from a recognised University with two years' experience in the relevant field.

or

Diploma in Electrical, Mechanical or Electronics Engineering from a recognised institute with 8 years' practical experience including 4 years' experience as Sub-Assistant Engineer in the relevant field in any organisation.

6 Assistant Repair-cum-Training Engineer (Refrigeration).

Ditto

By direct recruitment

For direct recruitment: Bachelor's degree in Electrical, Mechanical or Electronics Engineering from a recognised University.

or

Master's degree in Physics or Applied Physics and Electronics from a recognised University with two years' experience in the relevant field.

or

Diploma in Electrical, Mechanical or Electronics Engineering from a recognised institute with 8 years' practical experience including 4 years' experience as Sub-Assistant Engineer in the relevant field in any organisation.

1.	2	3	4	5
7	Sub-Assistant Engineer (Mechanical, Electrical, Electronics and Refrigerator (Air-Conditioning)).	Not exceeding 30 years; Relaxable in case of departmental candidates.	(i) 50% by promotion from the Senior Technicians of relevant field. (ii) 50% by direct recruitment.	<p><i>For promotion:</i> At least 4 years' experience as Senior Technician in the relevant field.</p> <p><i>For direct recruitment:</i> Diploma in Equipment Repair and Maintenance with 5 years' experience in the relevant field.</p>
8	Sub-Assistant Engineer (X-Ray and Optical).	Ditto.	By direct recruitment	<p>Diploma in Electrical, Mechanical or Electronics Engineering from a recognised Institute with 5 years' experience in the relevant field</p> <p>or</p> <p>Diploma in Equipment Repair and Maintenance with 5 years' experience in the relevant field.</p>
9	Supply and Procurement Officer.	Not exceeding 32 years. Relaxable in case of departmental candidates.	By promotion from Senior Store Keeper or by transfer on deputation and if no suitable candidate is available, by direct recruitment.	<p>Diploma in Electrical, Mechanical or Electronics Engineering from a recognised Institute with 5 years' experience in the relevant field.</p> <p>or</p> <p><i>For promotion:</i> At least 10 years' experience as Senior Store Keeper.</p> <p><i>For direct recruitment:</i> Bachelor's degree in science from a recognised University with 5 years' experience in Store management and procurement procedure.</p>



10 Senior Technician (Electrical Refregeneration, Air-Conditioning and Electronics).	Not exceeding 30 years. Relaxable in case of departmental candidates.	(a) 50% by promotion from the Technician of the relevant field. (b) 50% by direct recruitment	<i>For promotion:</i> At least 5 years' practical experience as Technician in the concerned trade.  <i>For direct recruitment:</i> Certificate in the relevant trade from a recognised institute with 5 years' practical experience in the concerned trade.
11 Senior Technician (Machinist).	Ditto	By direct recruitment	or Class-VIII passed with at least 12 years' practical experience in the field.  Diploma in Equipment Repair, Maintenance Technology or Certificate in Machinship practices (Machinist) from a recognised institute with 3 years' experience in Milling and Lathe Machine Operation.
12 Senior Technician (Welder-cum-Sheet Metal).	Ditto	Ditto	Certificate in Welding and sheet Metal Trade from a recognised institute with 5 years' experience in the line.
13 Senior Technician (Mechanical Fitter)	Ditto	Ditto	or Class-VIII passed with at least 12 years' experience as Welder.  Certificate in Mill Wright Trade from a recognised institute with 5 years' experience in the line.  or Class-VIII passed with at least 12 years' experience as Fitter/Mechanic.

1	2	3	4	5
14	Senior Technician (Painting).	Not exceeding 30 years. Relaxable in case of departmental candidates.	By direct recruitment	Certificate in painting trade from a recognised institute with 5 years' experience in the line. or Class-VIII passed with at least 12 years' experience in spray painting.
15	Technician (a) Refrigeration, Air-Conditioning. (b) Electrical. (c) Electronics.	Not exceeding 30 years	(a) 50% by promotion from amongst the Helper. (b) 50% by direct recruitment	<i>For promotion:</i> At least 15 years' experience as Helper in the respective trade. <i>For direct recruitment:</i> Certificate in respective field from any recognised institute. Class-VIII passed with at least 8 years' practical experience in the respective field in workshop of reputed.
16	Senior Store Keeper	Not exceeding 27 years.	By promotion from amongst the Store Keeper and if none is found suitable for promotion, by direct recruitment.	<i>For promotion:</i> At least 5 years' experience as Store Keeper. <i>For direct recruitment:</i> Bachelor degree in Science from a recognised University.
17	Store Keeper	Not exceeding 25 years	By direct recruitment	Higher Secondary Certificate from a recognised Board with experience in management of store.
18	Accountant-cum-Cashier.	Not exceeding 25 years, relaxable up to 30 years, for persons already in Government service.	Ditto	Bachelor degree in Commerce from a recognised University having experience in accounts works.

19	Driver	Not exceeding 28 years	Ditto	Class VIII passed with valid driving licence preferably with experience as driver.
20	Head Assistant	Not exceeding 35 years	Ditto	Bachelor's degree from a recognised University with 5 years' experience as Upper Division Assistant in an Office of the Government or of a local authority. or Higher Secondary Certificate Examination passed from a recognised Board with 10 years' experience as Upper Division Assistant in a Office of the Government or of a local authority.
21	Personal Assistant to Chief Technical Manager (Stenographer).	Not exceeding 25 years relaxable up to 30 years for candidates already in Government service.	Ditto	(a) Higher Secondary Certificate from a recognised Board with minimum Shorthand speed of 100 and 70 words in English and Bengali respectively per minute and type writing speed of 35 and 30 words in English and Bengali respectively per minute.
22	Personal Assistant to Technical Manager (Stenotypist).	Ditto	Ditto	(a) Higher Secondary Certificate from a recognised Board with minimum Shorthand speed of 80 and 60 words in English and Bengali respectively per minute and type writing speed of 30 and 25 words in English and Bengali respectively per minute.

1	2	3	4	5
23	Typist-cum-Clark	Not exceeding 25 years relaxable up to 30 years for candidates already in Government service.	By direct recruitment	Higher Secondary Certificate from a recognised Board with type writing speed of 30 and 20 words in English and Bengali respectively per minute.
24	Guard	Not exceeding 30 years	Ditto.	Read up to Class VIII and must possess good physique.
25	Helper	Between 18 and 25 years	Ditto.	Read up to Class VIII.

By order of the President

A.B.M. GHULAM MUSTAFA  
Secretary.