

The
Bangladesh  Gazette

**Extraordinary
Published by Authority**

TUESDAY, APRIL 17, 1984

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
MINISTRY OF HOME AFFAIRS

Jails Section-1

NOTIFICATION

Dhaka, the 17th April, 1984

No. S.R.O. 149-L/84.—In pursuance of the Proclamation of the 24th March, 1982 and in exercise of all powers enabling him in that behalf and in supersession of all existing rules made in this behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following rules, namely:—

THE OFFICERS AND STAFF (DEPARTMENT OF PRISONS)
RECRUITMENT RULES, 1984

1. **Short title.**—These rules may be called the Officers and Staff (Department of Prisons) Recruitment Rules, 1984.

2. **Definition.**—In these rules, unless there is anything repugnant in the subject or context,—

- (a) "appointing authority" means the Government and includes, in relation to any specified post or class of such posts, any officer authorised by the Government to make appointment to such post or class of posts;
- (b) "Commission" means the Bangladesh Public Service Commission;
- (c) "Department" means the Department of Prisons;
- (d) "probationer" means a person appointed on probation to a specified post;

- (e) "recognised Institute" means an Institute recognised by the Government;
- (f) "recognised University or Education Board" means a University or Education Board established by or under any law for the time being in force and includes any other University or Education Board declared by the Government, after consultation with the Commission, to be a recognised University or Education Board for the purposes of these rules;
- (g) "requisite qualification", in relation to a specified post, means the qualification laid down in the Schedule in relation to that post;
- (h) "Schedule" means the Schedule annexed to these rules; and
- (i) "specified post" means a post specified in the Schedule.

3. **Procedure for recruitment.**—(1) Subject to the provisions of the Schedule, appointment to a specified post shall be made—

- (a) by direct recruitment;
- (b) by promotion; or
- (c) by transfer on deputation.

(2) No person shall be appointed to a specified post unless he has the requisite qualifications and, in the case of direct recruitment, he is also within the age limit laid down in the Schedule :

Provided that the age limit may be relaxed in the case of a person who has already been appointed to a specified post on *ad hoc* basis, by such period as he may have been holding that post continuously as an *ad hoc* appointee.

4. **Appointment by direct recruitment.**—(1) Subject to the Bangladesh Public Service Commission (Consultation) Regulations, 1979, no appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

- (a) is not a citizen or a permanent resident of, or domiciled in Bangladesh;
- (b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

- (a) the person selected for appointment is certified by a Medical Board set up for the purpose by the Director of Health Services that he is medically and physically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the specified post;
- (b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post unless—

- (a) he applied in such form accompanied by such fee and before such date as was notified by the Commission while inviting applications for the specified post; and
- (b) in the case of a person already in Government service or in the service of a local authority, he applied through proper channel.

5. Appointment by promotion.—(1) Appointment by promotion to a specified post shall be made on the recommendation of such Departmental Promotion Committee as the Government may constitute in this behalf:

Provided that appointment by promotion to a post of higher class shall be made on the recommendation of the Commission.

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

6. Probation.—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation—

- (a) in the case of direct recruitment, for a period of two years from the date of substantive appointment; and
- (b) in the case of promotion, for a period of one year from the date of such appointment:

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer, the appointing authority is of opinion that his conduct and work is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period,—

- (a) in the case of direct recruitment, terminate his service; and
- (b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation including the extended period, if any, the appointing authority,—

- (a) if it is satisfied that the conduct and work of the probationer during his period of probation has been satisfactory, shall, subject to the provisions of sub-rule (4), confirm him; and
- (b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, may,—
 - (i) in the case of direct recruitment, terminate his service; and
 - (ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the Government may, from time to time, direct.

SCHEDULE

Sl. No.	Name of the specified post.	Age limit for direct recruitment.	Method of recruitment.	Requisite qualification.
1	Inspector-General of Prisons.	..	By promotion on the basis of merit- <i>cum-seniority</i> from amongst the D.I.Gs. of Prisons and, if none is found suitable for promotion, by transfer on deputation of a suitable officer holding a post equivalent to the post of Joint Secretary.	18 years of service in the Department including 3 years of service as D.I.G. of Prisons.
2	Deputy Inspector General of Prisons.	..	By promotion on the basis of merit- <i>cum-seniority</i> from amongst the A.I.Gs. of Prisons or Superintendents of Jails and, if none is found suitable for promotion, by transfer on deputation of a suitable officer holding a class-I post in the senior scale of pay.	In the case of A.I.G. 5 years of service in the Department and, in the case of Superintendent of Jails, 10 years of service in the Department including 5 years as Superintendent.
3	Assistant Inspector General of Prisons.	..	By promotion on the basis of merit- <i>cum-seniority</i> from amongst the Superintendents of Jails or Administrative Officers or Deputy Superintendents of Jails.	Service in the Department for 5, 6 and 7 years as Superintendent of Jails, Deputy Superintendent of Jails and Administrative Officer respectively.
4	Superintendent of Jails.	Not exceeding 25 years.	(i) 75% by promotion on the basis of seniority from amongst the Deputy Superintendents of Jails and Jailors.	For promotion.—For Deputy Superintendent of Jail, 3 years of service as such and for Jailor, 7 years of service as such.

(ii) 25% by direct recruitment.

For direct recruitment.—First Class Master's Degree or 2nd Class Master's Degree with 2nd Class Honours from a recognised University preferably in Sociology or other Social Sciences.

By promotion on the basis of seniority from amongst the Jailors.

By promotion on the basis of seniority from amongst the Selection Grade Stenographer, Head Assistant; Travelling Auditor or U.D. Asstt.

For Selection Grade Stenographer 3 years of service and, for Head Assistant, Travelling Auditor or U. D. Assistant, 4 years' service in their respective post.

By promotion on the basis of seniority from amongst the Deputy Jailors.

Five years' experience in the feeder post.

(i) 66% by direct recruitment.

(ii) 34% by promotion on the basis of merit-cum-seniority from amongst the Sub-Jailors.

For direct recruitment.—(a) Bachelor Degree from a recognised University, preferably with Sociology or other social sciences as one of the subjects.

(b) *Physical fitness :*

Height 5'4" (minimum)
Chest 32"-34"
Weight 110 Ibs. "

For promotion.—3 years' experience in the feeder post.

5 Deputy Superintendent of Jails.

6 Administrative Officer.

7 Jailor

8 Deputy Jailor

Not exceeding 25 years.

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9 Sub-Jailor	Not exceeding 25 years.	(i) 66% by direct recruitment. (ii) 34% by promotion on the basis of merit-cum-seniority from amongst the Jail Assistants.	For direct recruitment.—(a) Bachelor degree from a recognised University preferably with Sociology or other social sciences as one of the subjects. (b) <i>Physical fitness:</i> Height 5'-4" (minimum) Chest 32"-34" " " Weight 110 Ibs. "	
10 Sergeant Instructor	Ditto.	By promotion on the basis of merit-cum-seniority from amongst the Chief Head Warders and, if none is found suitable for promotion, by direct recruitment.	For promotion.— 7 years of service in the Department with 5 years' experience as Chief Head Warder.	For direct recruitment.—(a) S. S. C. Examination passed from a recognised Education Board. (b) <i>Physical fitness:</i> Height 5'-5" (minimum) Chest 32"-34" " " Weight 110 Ibs. "
11 Chief Head Warder		By promotion on the basis of merit-cum-seniority from amongst the Head Warders.		5 years' experience in the feeder post.

12	Head Warder/Matron	..	By promotion on the basis of merit- <i>cum-seniority</i> from amongst the Warders.	5 years' experience in the feeder post.
13	Warder	Not exceeding 25 years.	By direct recruitment.	(a) Class VIII passed. (b) <i>Physical fitness</i> : Height 5'-5" (minimum) Chest 32"-34" " Weight 110 lbs. "
14	Head Assistant	..	By promotion on the basis of merit- <i>cum-seniority</i> from amongst the Upper Division Assistants of the Department.	Conditions of physical fitness are relaxable in case of female candidates,
15	Travelling Auditor	Not exceeding 25 years.	(i) 50% by promotion on the basis of merit- <i>cum-seniority</i> from am- ongst the Assistant Travelling Audi- tors and U.D. Assistants of the Department. (ii) 50% by direct recruitment.	Must have knowledge in audit and accounts. Bachelor Degree in Commerce from a recognised University.
16	Assistant Travelling Auditor.	Ditto.	(i) 50% by promotion on the basis of merit- <i>cum-seniority</i> from am- ongst the L.D. Assistants of the Department. (ii) 50% by direct recruitment.	<i>For promotion</i> .— 3 years' experience in the feeder post. <i>For direct recruitment</i> .— Bachelor De- gree in Commerce from a recognised University.

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17	Jail Assistant/Clerk- <i>cum</i> -Salesman/ Salesman.	Not exceeding 25 years.	By direct recruitment.	H.S.C. Examination passed from a recognised Education Board. Preference will be given to those having knowledge in office work.
18	Head Master (Jails)	Ditto.	By promotion on the basis of merit- <i>cum</i> -seniority from amongst the Jail Teachers and, if none is found suitable for promotion, by direct recruitment.	For direct recruitment.—H.S.C. Examination passed from a recognised Education Board.
19	Teachers (Jail)	Ditto.	By direct recruitment.	H.S.C. Examination passed from a recognised Education Board.
20	Moulana	Not exceeding 35 years.	Ditto.	Alim or equivalent examination passed from a recognised Education Board.
21	Pharmacist/ Compounder.	Not exceeding 25 years.	Ditto.	Pharmacist examination passed from a recognised Institute.
22	Male Nurse	Ditto.	Ditto.	Nurseship examination passed from a recognised Institute or experience in the line.
23	Accountant	...	(i) 50% by promotion on the basis of merit- <i>cum</i> -seniority from amongst the Assistant Accountants. (ii) 50% by direct recruitment.	For promotion—7 years' service in the Department having 3 years' service as Assistant Accountant. For direct recruitment.—Bachelor Degree in Commerce from a recognised University.

24	Assistant Accountant	Not exceeding 25 years.	By direct recruitment	H.S.C. in Commerce from a recognised Education Board.
25	Factory Overseer	..	(i) By promotion on the basis of merit-cum-seniority from amongst the Task Takers and, if none is found suitable for promotion, by direct recruitment.	<i>For direct recruitment.</i> —Technical knowledge in various handicrafts, viz., weaving, carpet making, carpentry, etc.
26	Task Taker	Not exceeding 25 years.	By promotion on the basis of merit-cum-seniority from amongst the Carpenter-cum-Blacksmith and, if none is found suitable for promotion, by direct recruitment.	<i>For direct recruitment.</i> —Experience in handicraft, viz., weaving, carpet making, carpentry, smithy, etc.
27	Tailor Master	..	By promotion on the basis of merit-cum-seniority from amongst the Tailors.	
28	Tailor	..	By direct recruitment.	Experience in tailoring plus ability to train the convicts in tailoring.
29	Carpenter-cum-Blacksmith.	Not exceeding 25 years.	By direct recruitment.	Experience in the line.
30	Book Binder and Weaving Instructor.	Ditto.	Ditto.	Experience in respective line.
31	Drill Instructor	Ditto.	By direct recruitment.	S.S.C. or equivalent examination passed from a recognised Education Board with training in physical drill and athletic activities.
32	Chief Officer	..	By promotion on the basis of merit-cum-seniority from amongst the Assistant Chief Officers/Head Warders.	

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33 Assistant Chief
Officer.By promotion on the basis of merit-
cum-seniority from amongst the
Petty Officers.34 Petty Officer and
Gate Keeper.Not exceeding
25 years.

By direct recruitment.

(a) Class III passed; preference will
be given to those who passed
S.S.C. Examination from a re-
cognised Education Board.(b) *Physical fitness* :

Height 5'-5" (minimum)

Chest 32"-34" "

Weight 110 Lbs. "

By order of the President

AZHER ALI
Secretary.

MINISTRY OF FINANCE

Internal Resources Division

Customs

NOTIFICATION

Dhaka, the 17th April, 1984.

No. S.R.O. 150-L/84/830/Cus—In exercise of the powers conferred by section 19 of the customs Act, 1969 (IV of 1969), the Government is pleased to make the following further amendment in this Division's Notification No. S.R.O. 205-L/83/778/Cus., dated the 30th June, 1983, namely:—

In the aforesaid Notification, in the Table, after Tariff Heading No. 25·23 in column (1) and the entries relating thereto in columns (2) and (3), the following shall be *inserted* in their respective columns, namely:—

"25·24. Asbestos, crude shaped; beaten or washed Asbestos fibre, whether graded to length or not; Asbestos in flakes or powder or waste
.....20% *ad val.*"

2. This Notification shall be deemed to have taken effect from the 30th June, 1983.

By order of the President

A. S. RASHEED

Joint Secretary.

{C.No.1(4)Cus.I/83}.