

রেজিস্টার্ড নং ডি এ-১

বাংলাদেশ



গেজেট

অতিরিক্ত সংখ্যা  
কর্তৃপক্ষ কর্তৃক প্রকাশিত

বুধবার, ডিসেম্বর ৬, ২০১৭

**Government of the People's Republic of Bangladesh  
Prime Minister's Office  
Bangladesh Economic Zones Authority**

**Notification**

Date: 20 Agrahayon 1424/04 December 2017

**S.R.O. No. 339-Law/2017.**—In exercise of the powers conferred under clause (a) of sub-section (1) of section 22, read with section 34 of the Bangladesh Economic Zones Act, 2010 (Act No. 42 of 2010) and section 88 of the EPZ Workers Welfare Association and Industrial Relations Act, 2010 (Act No. 43 of 2010), the Governing Board of the Bangladesh Economic Zones Authority is Pleased to make the following policies, namely :—

**1. Title, commencement and application.**—(1) These policies may be called the Bangladesh Economic Zones (Workers Welfare Fund) Policies, 2017.

(2) It shall come into force at once.

(3) It shall apply to economic zone established under the Bangladesh Economic Zones Act, 2010 (Act No. 42 of 2010).

**2. Definitions.**—(1) In these policies, unless there is anything repugnant in the subject or context,—

(a) **“Authority”** means the Bangladesh Economic Zones Authority established under section 17 of the Bangladesh Economic Zones Act, 2010 (Act No. 42 of 2010);

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- (b) **“Dormitory Scheme”** means dormitory scheme taken by the Authority to accommodate the workers of the enterprise;
- (c) **“economic zone”** means economic zone established under the Bangladesh Economic Zones Act, 2010 (Act No. 42 of 2010);
- (d) **“enterprise”** includes any kind of industrial or commercial establishment established in the economic zone;
- (e) **“Executive Chairman”** means the Chairman of the Executive Board of the Authority;
- (f) **‘Fund’** means the Economic Zone Workers Welfare Fund created under clause 3; and
- (g) **“Skill Development Initiative” or “SDI”** means a project for preparing and training the workers to enter into the labour market of the enterprises.

2. The words and expressions used in these policies but not defined shall have the same meaning as are assigned to them in the Bangladesh Economic Zones Act, 2010 (Act No. 42 of 2010) and the EPZ Workers Welfare Association and Industrial Relations Act 2010 (Act No. 43 of 2010);

3. **Creation of Fund.**—(1) The Authority shall create the Bangladesh Economic Zone Workers Welfare Fund for ensuring the welfare of economic zone workers.

(2) The Fund shall comprise of the subscription contributed by the enterprise.

(3) The rate of subscription shall be as per Schedule :

Provided that the Executive Chairman may vary the rate of subscription for an enterprise considering its financial condition.

(4) The Authority shall issue subscription bill to every enterprise at the early part of last week of each month.

(5) The enterprise shall contribute to the Fund according to the subscription bill.

4. **Use of Fund.**—The fund shall be used for the following purposes, namely :-

- (a) pay and allowances of the Arbitrator, Conciliator and Counselor;
- (b) implementation and management cost of the SDI project;
- (c) implementation and management cost of the Dormitory Scheme and other facilities in economic zone;

- (d) administrative cost for security management including setting up of digital security system in economic zone;
- (e) information, education and communication campaign, social awareness campaign and training program for economic zone workers; and
- (i) taking up any other welfare measures for moral uplift, life skill and occupational training, safety and social empowerment of the economic zone workers.

**5. Management of Fund.**—(1) There shall be a separate bank account for the Fund and the money of the Fund shall be deposited in a Scheduled Bank.

**Explanation.**—For the purpose of this clause Scheduled Bank means a Scheduled Bank as is defined in Article 2 (j) of the Bangladesh Bank Order, 1972 (P.O. No. 127 of 1972).

(2) The bank account shall be operated by at least two authorized officers of the Authority.

**6. Books of accounts and record keeping.**—The Authority shall maintain a set of books of accounts with sufficient records, both manual and digital.

(2) The annual balance sheet and income and expenditure account shall be prepared at the end of every financial year.

**7. Audit of accounts.**—In addition to regular and continuous audit by the Authority's Internal Audit Department, the Fund shall be audited by a Chartered Accountant as is defined in Article 2 (1) (b) of the Institute of Bangladesh Chartered Accountants Order, 1973 (President's Order No. 2 of 1973) at the end of each financial year.

**8. Budget for SDI project and Dormitory Scheme.**—(1) The SDI project and Dormitory Scheme Management shall submit their annual budget to the Authority for approval.

(2) The Authority may allocate quarterly in advance to run the SDI project and Dormitory Scheme properly.

(3) The SDI project and Dormitory Scheme Management shall maintain the books of accounts regularly and submit last quarter's actual accounts and estimated accounts statement of the following quarter for advance allocation of funds.

(4) At the end of every fiscal year the SDI project and Dormitory Scheme Management shall submit statement of accounts for compilation and audit.

**Schedule****[Clause 3 (3)]****Rate of subscription**

<b>Number of workers employed by an enterprise</b>	<b>Monthly rate of subscription (in US\$)</b>
01-100	120
101-250	150
251-500	240
501-1000	300
1001-1500	420
1501-2000	480
2001-3000	600
3001-5000	720
5001-8000	850
8001-12000	1000
12001-17000	1200
17001 and Above	1500

By the order of the Governing Board of the Authority.

**Md. Ismiel Hossain**

Secretary.