



অতিরিক্ত সংখ্যা  
কর্তৃপক্ষ কর্তৃক প্রকাশিত

শনিবার, অক্টোবর ১১, ২০০৩

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
খাদ্য মন্ত্রণালয়

প্রজ্ঞাপন

তারিখ, ২৪ আশ্বিন ১৪১০/৯ অক্টোবর ২০০৩

এস.আর.ও নং ২৯১-আইন/২০০৩—The Control of Essential Commodities Act, 1956 (E.P. Act 1 of 1956) এর section 3 এর sub-section (1) এ প্রদত্ত ক্ষমতাবলে সরকার The Guest Control Order, 1984 এ নিম্নরূপ অধিকতর সংশোধন করিল, যথাঃ—

উপরি-উক্ত Order এর—

(ক) paragraph 2 এর—

(অ) sub-paragraph (2) এর পর নিম্নরূপ নূতন sub-paragraph (2A) সন্নিবেশিত হইবে, যথাঃ—

"(2A) "function" means any social, marriage or marriage related function, but shall not include religious functions, such as Milad-Mahfil, Ifter, Kulkhani, Chehlum, Urs, Dharmashava, Sharaddha, etc;"

(আ) sub-paragraph (3) এর clause (b) এর পরিবর্তে নিম্নরূপ clause (b) প্রতিস্থাপিত হইবে, যথাঃ—

"(b) on the occasion of a function, any person staying in the same house as host;"

- (ই) sub-paragraph (4) এর পরিবর্তে নিম্নরূপ sub-paragraph (4) প্রতিস্থাপিত হইবে, যথাঃ—

"(4) "authorised officer" means—

(a) the Value Added Tax Officer appointed under section 20 of the Value added Tax Act, 1991 (Act No. 22 of 1991) but shall not include the Commissioner of Appeal, Value Added Tax ; or

(b) the Upazila Nirbahi Officer of the concerned area;"

- (ঈ) sub-paragraph (4) এর পর নিম্নরূপ নূতন sub-paragraphs (5), (6), (7) ও (8) সংযোজিত হইবে, যথাঃ—

"(5) "Commissioner" means Commissioner of Value Added Tax (VAT) as defined in clause (*borgiaz za*) of section 2 in Value Added Tax Act, 1991 (Act No. 22 of 1991) ;

"(6) "Divisional Officer" means Divisional Officer of VAT as defined in clause (*ra*) of section 2 in Value Added Tax Act, 1991;

"(7) "Circle Superintendent" means Superintendent of VAT as defined in clause (*nia*) of rule 2 of Value Added Tax Rules, 1991;

"(8) "Schedule" means schedule annexed to this Order." ;

- (খ) paragraph 3 এর পরিবর্তে নিম্নরূপ paragraph 3 প্রতিস্থাপিত হইবে, যথাঃ—

"3. **Prohibition on serving of foodstuff.**—Subject to the provisions contained in paragraph 4, no person acting as host shall serve, distribute or offer or cause to be served, distributed or offered foodstuffs in connection with any function to more than one hundred and fifty persons excluding the host." ;



(গ) paragraph 4 এর পরিবর্তে নিম্নরূপ paragraphs 4 এবং 4A প্রতিস্থাপিত হইবে, যথাঃ—

"4. **Declaration or permit of serving foodstuff and levy of fee.**—(1) Any person intending to serve, distribute or offer or cause to be served, distributed or offered foodstuffs to persons in excess of one hundred and fifty in any Community Centre or Club, shall submit a declaration in Form A in triplicate to the proprietor or the person authorised by the Proprietor of the Community Centre or Club where the foodstuffs is to be served.

(2) Any person intending to serve, distribute or offer or cause to be served, distributed or offered foodstuffs to persons in excess of one hundred and fifty in any public place other than Community Centre or Club shall submit an application for permit in Form B in triplicate, with the treasury challan to—

(a) the Divisional Officer; or

(b) the Circle Superintendent, if there is no office of the Divisional Officer; or

(c) the Upazila Nirbahi Officer of the concerned area, if there is no office of the Divisional Officer or the Circle Superintendent.

(3) The declaration made under sub-paragraph (1) or the application made under sub-paragraph (2) shall be accompanied by a treasury challan showing payment of fee leviable in accordance with the rate shown in schedule 1 or 2, as the case may be, under the head of " Receipt under Guest Control Order-1/4831/0001/2651"

(4) On receipt of the declaration in Form A under sub-paragraph (1) the Proprietor or the person authorised by the Proprietor of the concerned Community Centre or Club shall, after putting his signature and seal on the declaration, keep a copy with him and return a copy to the declarant and forward original copy, with the treasury challan to—

- (a) the Divisional Officer; or
  - (b) the Circle Superintendent, if there is no office of the Divisional Officer ; or
  - (c) the Upazila Nirbahi Officer of the concerned area, if there is no office of the Divisional Officer or the Circle Superintendent.
- (5) Upon receipt of the application in Form B under sub-paragraph (2), the Divisional Officer or the Circle Superintendent or the Upazila Nirbahi Officer of the concerned area shall, after putting his signature and seal on the application, keep a copy of it with him and return a copy to the applicant.
- (6) In the case where the declaration in Form A under sub-paragraph (4) or the application in Form B under sub-paragraph (2) is received by the Circle Superintendent or the Upazila Nirbahi Officer, he shall further forward the original copy to the Divisional Officer along with treasury challan within three days from the date of receipt of the same.
- (7) If the declarant or applicant decides to cancel; suspend or shift the date or place of the function, he shall immediately inform the matter in writing to the community centre or club concerned or the officer issuing the permit with a copy to the Divisional Officer.
- 4A. Refund of fee.**—(1) If any function is cancelled or is not held for any reason, the declarant or applicant may, within sixty days thereafter, apply to the Divisional Officer, in Form D (T.R. Form 31) in triplicate, for the refund of the fee.
- (2) The application made under sub-paragraph (1) shall be accompanied by the copy of the treasury challan showing the payment of fee and proof to the satisfaction of the Divisional Officer to the effect that the function was cancelled or was not held.



(3) The Divisional Officer shall, within thirty days from the date of receipt of the application under sub-paragraph (1), having been confirmed about the payment of fee and cancellation or not of holding of the function, refund the same to the applicant. ;"

(ঘ) paragraph 6 এর পরিবর্তে নিম্নরূপ paragraph 6 প্রতিস্থাপিত হইবে, যথাঃ—

"6. **Penal fee.**—(1) If the declarant or the applicant contravenes the provision laid down in paragraph 4 of this Order, shall be liable to pay a penal fee which shall be two and half times the fee payable by him for the purpose of the function.

(2) If the proprietor or the person authorised by the proprietor of any Community Centre or Club or in charge of a public place or any person contravenes any provision of this Order shall be liable to pay a penal fee of taka twenty thousand".;

(ঙ) paragraph 7 এর sub-paragraph (1) এর "the Deputy Commissioner or Upazila Nirbahi Officer" শব্দগুলির পরিবর্তে "the Divisional Officer" শব্দগুলি প্রতিস্থাপিত হইবে;

(চ) paragraph 8 এর পরিবর্তে নিম্নরূপ paragraph 8 প্রতিস্থাপিত হইবে, যথাঃ—

"8. **Register of Declarations and permit.**—(1) Every Divisional Officer or Circle Superintendent or Upazila Nirbahi Officer, or proprietor or the person authorised by the proprietor of any community centre or club, shall maintain a register of Declaration or permit in Form C.

(2) The Upazila Nirbahi Officer or the Circle Superintendent shall send a monthly statement of Declaration or permit in the Form C to the Divisional Officer.

(3) The Divisional Officer, on receipt of the statement from the Upazila Nirbahi Officer or Circle Superintendent, shall immediately consolidate the statement with his account and send the consolidated statement to the concerned Commissioner.

- (4) The Commissioner shall send a quarterly statement covering the information mentioned in Form C to the Chairman, National Board of Revenue and the Secretary, Ministry of Food.";

(ছ) paragraph 9 এর পরিবর্তে নিম্নরূপ paragraph 9 প্রতিস্থাপিত হইবে, যথাঃ—

**"9. Inspection, search and seizure.**—If any authorised officer has reason to believe that any of the provisions of this Order has been or is being or is about to be contravened, he may—

- (a) enter upon and inspect any premises, vehicle or vessel;
- (b) ask any person relevant questions and, to submit all papers and documents; and
- (c) search and, so far as may be necessary for that purpose, detain any person, vehicle or vessel and seize any papers or documents found in possession of such person or in such vehicle or vessel.";

(জ) paragraph 10 এর "the Deputy Commissioner or Upazila Nirbahi Officer" শব্দগুলির পরিবর্তে "the Divisional Officer" শব্দগুলি প্রতিস্থাপিত হইবে;

(ঝ) paragraph 10 এর পর নিম্নরূপ নূতন paragraph 10A এবং paragraph 10B সন্নিবেশিত হইবে, যথাঃ—

**"10A. Assistance by Magistrate or Police.**—Upon request of the authorised officer, the Magistrate or Police of the concerned area shall render assistance to him for carrying out the purposes of this Order.

**10B. General and special order.**—The National Board of Revenue may issue general or special order to make any amendment in schedules annexed and to implement the provisions of this Order.";



(এ) paragraph 10B এর পর নিম্নরূপ Schedule 1 ও Schedule ২ সন্নিবেশিত হইবে,  
যথাঃ—

**“Schedule 1**

(See paragraph 4 of the Guest Control Order, 1984)

Sl. No.	Name and address of Community Centre/Club	VAT Registration No.	Payable fee (Taka)
1.	Bangladesh China Friendship Conference Centre, Sher-e-Banglanagar, Dhaka.	5021062701	15,000
2.	Dhaka Club Limited, Ramna, Dhaka.	9021010274	15,000
3.	Gulshan Club, NWJ(2), Road-50, Gulshan, Dhaka.	5101025754	15,000
4.	Senakunja, Dhaka Cantonment, Dhaka.	5021037099	15,000
5.	BDR Darbar Hall, Pilkhana, Dhaka.	9051018567	15,000
6.	Shohag Community Centre, 91/1, New Eskaton Road, Dhaka.	9041035923	15,000
7.	National Shooting Federation, National Shooting Complex, Gulshan-1, Dhaka.	5091000326	15,000
8.	Chittagong Club, Chittagong.	2011112493	15,000
9.	Modern Shohag Community Centre, 90, New Eskaton, Dhaka.	9041035914	5,000
10.	Bar Falcon Hall, Bangladesh Air Force, Old Airport Road, Tejgaon, Dhaka.	5071019121	5,000
11.	White Hall, House-262/A, Road-27 (old), Dhanmondi, Dhaka.	9131008845	5,000
12.	White Palace, House-13, Road-10, Dhanmondi, Dhaka.	9131022687	5,000
13.	The White House Community Centre, House-6, Road-14, Dhanmondi, Dhaka.	91310254	5,000
14.	Sobhanbag Community Centre, House-5, Road-14, Dhaka.	9131001094	5,000

1	2	3	4
15.	Ladies Club, 36, Eskaton Garden, Dhaka.	9041010879	5,000
16.	RAWA Club, VIP Road, Mohakhali, Dhaka.	5071000685	5,000
17.	Sagor Community Centre, House-77, Road-8/A, Dhanmondi, Dhaka.	9131006794	5,000
18.	Party House Community Centre, 5, Outer Circular Road, Dhaka.	9031023401	5,000
19.	Mohanagar Greha Community Centre, House-33, Road-4, Dhanmondi, Dhaka.	9131001270	5,000
20.	Engineering Institution (Bd.) Chittagong Centre, S S Khaled Road, Chittagong.	2011134883	5,000
21.	Mile Stone Community Centre, 287/2-3, Khilgaon, Dhaka.	9031044763	5,000
22.	Shapla Community Centre, House-40, Road-9/A, Dhanmondi, Dhaka.	9131001085	5,000
23.	Legun Convention, House-2, BDR Square, Dhanmondi, Dhaka.	9131025274	5,000
24.	Ananda Bhaban Community Centre, 55, Purana Palton, Dhaka.	910093	5,000
25.	Sugandha Community Centre, Plot 7-13, Satmasjid Road, Dhanmondi, Dhaka.	9131009870	5,000
26.	New Sohag Community Centre, 91/1, New Eskaton Road, Dhaka.	9041035923	5,000
27.	Saffron, Plot-5, Road-1, Gulshan, Dhaka.	5101010553	5,000
28.	Priyanka Community Centre, House-52/1, Road-3A, Dhanmondi, Dhaka.	9131001067	5,000
29.	Party Palace Community Centre, House-23/5, Khilzi Road-B, Shamoli, Mohammedpur, Dhaka.	9111015107	5,000
30.	Party Centre, House-1, Road-13, Sobhanbag, Dhaka.	9131006605	5,000
31.	Officers Club, 26 Baily Road, Dhaka.	9041010744	5,000



## Schedule 2

(See paragraph 4 of the Guest Control Order, 1984)

Sl. No.	Type of Community Centre or Club	Amount payable (Taka)
1.	Air conditioned Community Centres or clubs of Dhaka and Chittagong City Corporation areas not shown in Schedule 1 where guests are entertained;	5,000
2.	Non Air conditioned community centres or clubs of Dhaka and Chittagong City Corporation areas where guests are entertained;	3,000
3.	All Air-conditioned or non-air-conditioned community centres or clubs of the City Corporation areas other than those situated in Dhaka and the Chittagong City Corporation areas where guests are entertained;	3,000
4.	Community Centres or clubs of all other District towns of the country where guests are entertained;	2,000
5.	Community centres or clubs other than those mentioned above where guests are entertained;	1,000
6.	Public places of Dhaka and Chittagong City Corporation areas where guests are entertained with or without erection of Pandal :	15,000
	(i) The number of guests exceeding 1000.	
	(ii) The number of guests exceeding 500 but not exceeding 1000.	5,000
	(iii) The number of guests exceeding 150 but not exceeding 500.	2,000
7.	Public places of all other city corporation areas and District town areas where, guests are entertained with or without erection of Pandal:	
	(i) The number of guests exceeding 1000.	3,000
	(ii) The number of guests exceeding 500 but not exceeding 1000.	2,000
	(iii) The number of guests exceeding 150 but not exceeding 500.	1,000
8.	Public places, other then those mentioned above, where guests are entertained with or without erection of Pandal.	1,000

(ট) Form A এর পরিবর্তে নিম্নরূপ Form A প্রতিস্থাপিত হইবে, যথা ঃ—

**\*\*Form A**

[ See paragraph 4 of the Guest Control Order, 1984 ]

**Form of declaration to serve foodstuffs to persons in excess of one hundred and fifty.**

The Proprietor/Manager/Secretary

..... Community Centre/Club

1. Name of the declarant :
2. Father's Name :
3. Mother's Name :
4. Permanent Address with telephone no. :
5. Present Address with telephone no. :
6. Occupation :
7. (a) Community centre/club of serving foodstuffs with full address and telephone no. :
- (b) Community centre/club of serving foodstuffs whether air-conditioned or non-air-conditioned. :
8. Date and time of serving foodstuffs :
9. Purpose or occasion of serving foodstuffs :
10. Number of person to be served with foodstuffs (in excess of one hundred and fifty) :
11. Amount of fee paid :
12. Treasury Challan showing payment of the fee (original to be enclosed) :

I hereby undertake not to serve, distribute or offer or cause to be served, distributed or offered foodstuffs to persons in excess of the number of persons declared.

The above statement is true.

Date .....

.....  
Signature of the declarant

[ To be filled in by the Proprietor/Manager/Secretary of the Community Centre or the club concerned ]

Ref :

Date :

The above declaration is received with Treasury Challan and forwarded to :

1. The Divisional Officer of VAT/Circle Superintendent of VAT/Upazila Nirbahi Officer  
..... (original Treasury Challan enclosed)
2. The Declarant .....

Proprietor/Manager/Secretary  
(Signature with seal)\*\*



(ঠ) Form B এর পরিবর্তে নিম্নরূপ Form B প্রতিস্থাপিত হইবে, যথাঃ—

**“Form B**

**[ See paragraph 4 of The Guest Control Order, 1984 ]**

Form of Application for permit to serve foodstuffs to persons in excess of one hundred and fifty.  
The Divisional Officer of VAT/The Circle Superintendent of VAT/The Upazila Nirbahi Officer

1. Name of the applicant :
2. Father's Name :
3. Mother's Name :
4. Permanent Address with telephone no. :
5. Present Address with telephone no. :
6. Occupation :
7. (a) Place of serving foodstuff with full address and telephone no. :
8. Date and time of serving foodstuffs :
9. Purpose or occasion of serving foodstuffs :
10. Number of persons to be served with foodstuffs (in excess of one hundred and fifty) :
11. Amount of fee paid :
12. Treasury Challan showing payment of the fee (original to be enclosed) :

I hereby undertake not to serve, distribute or offer or cause to be served, distributed or offered foodstuffs to persons in excess of the number of persons applied for.

The above statement is true.

Date .....

Signature of the Applicant

[ To be filled in by the Divisional Officer of VAT, or Circle Superintendent of VAT, or Upazila Nirbahi officer concerned ]

Ref :

Date :

The above application is received with Treasury Challan and with permit forwarded to :

1. The Divisional officer of VAT, .....(original Treasury Challan enclosed)
2. The Declarant .....

Divisional Officer of VAT, or  
Circle Superintendent of VAT or  
Upazila Nirbahi officer  
(Signature with seal)"

(ড) Form C এর পরিবর্তে নিম্নবর্ণিত Form C প্রতিস্থাপিত হইবে, যথাঃ—

**“Form C**

**Office of the Divisional officer VAT or Circle Superintendent of VAT or Upazila Nirbahi officer or the name of the Community Centre or Club**

**Register or Statement of declaration or permit to serve foodstuffs,  
(See paragraph 8 of the Guest Control Order, 1984)**

Sl. No.	Date of giving consent or permit	Name of the declarant/applicant with present address and Phone No.	No. of persons declared (in excess of one hundred and fifty)	Date, time and place of serving foodstuffs with Phone No.	Amount of fee paid	No. and Date of Treasury Challan	Remarks.
1	2	3	4	5	6	7	8



(৩) Form C এর পর নিম্নরূপ নতুন Form D সংযোজিত হইবে, যথাঃ—

“Form D

টি, আর ফরম নং ৩১  
(এস, আর ২৫৩ দ্রষ্টব্য)

(See paragraph 4A of the Guest Control Order, 1984)

রাজস্ব ফেরত প্রদানের বিল

..... মাস..... বৎসর  
দপ্তর.....

কোড নং

কর্তন ফেরত

স্থান/জেলা/থানা..... ডায়টার নং..... তারিখ.....

যে নামে জমা হইয়াছে	কি বাকস পৃথীত হইয়াছে	আদায়কৃত অর্থের পরিমাণ	ব্যাংকে জমা দেওয়ার তারিখ	কোন কোড নম্বরে অর্থ জমা করা হইয়াছে	হিসাবরক্ষণ কর্মকর্তার প্রত্যয়ন ও স্বাক্ষর	প্রাপকের নাম	যে পরিমাণ অর্থ ফেরত দেওয়া হইবে
১	২	৩	৪	৫	৬	৭	৮

মোট টাকা..... (কথায়).....

সংযুক্তঃ

<p>১. আমি প্রত্যয়ন করিতেছি যে, মূল প্রাপ্তি রেজিস্টারে প্রাপ্তির বিপরীতে এই ফেরত প্রদান আদেশ আমার স্বাক্ষর নিবন্ধনভুক্ত করা হইয়াছে এবং এই ব্যবদ রাজস্ব ফেরত প্রদানের আদেশ পূর্বে জারী করা হয় নাই।</p> <p>২. মঞ্জুরী আদেশ নং..... তারিখ..... প্রেক্ষিতে প্রদানের জন্য পাস করা হইল।</p> <p>৩. মঞ্জুর করা হইল ও প্রদানের জন্য পাস করা হইল। (নোট (২) বা (৩) প্রয়োজন মত কাটিয়া দিতে হইবে)</p> <p>তারিখ..... ম্যাজিস্ট্রেট অথবা বুঝিয়া পাইয়াছি। কমতপ্রাপ্ত কর্মকর্তা</p> <p>দাবীদারের স্বাক্ষর নাম..... পদবী..... সীল</p> <div style="border: 1px solid black; width: 50px; height: 30px; margin-left: auto; margin-right: auto; text-align: center;">স্ট্যাম্প</div>	<p>টাকা..... (কথায়)..... প্রদানের জন্য পাস করা হইল।</p> <p>অভিটরের স্বাক্ষর সুপারের স্বাক্ষর হিসাবরক্ষক কর্মকর্তার স্বাক্ষর</p> <p>নাম..... নাম..... নাম..... তারিখ..... তারিখ..... তারিখ.....</p>
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২। ইহা ১লা নভেম্বর, ২০০৩ ইং তারিখে কার্যকর হইবে।

রাষ্ট্রপতির আদেশক্রমে

আশরাফ আলম খান  
উপ-সচিব।

শেষ মোঃ মোবারক হোসেন (উপ-সচিব), উপ-নিয়ন্ত্রক, বাংলাদেশ সরকারী মুদ্রণালয়, ঢাকা কর্তৃক মুদ্রিত।  
মোঃ আমিন জুবেরী আলম, উপ-নিয়ন্ত্রক, বাংলাদেশ ফরম ও প্রকাশনা অফিস, তেজগাঁও, ঢাকা কর্তৃক প্রকাশিত।