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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
MINISTRY OF HEALTH AND POPULATION CONTROL

Health Wing

NOTIFICATION

Dhaka, the 10th December 1984

No. S.R.O. 547-L/84/PER-3/R4-24/83/751.—In pursuance of the Proclamation of the 24th March, 1982, and in exercise of all powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission is pleased to make the following rules, namely:—

THE NON-GAZETTED STAFF (DIRECTORATE OF NURSING SERVICES)
RECRUITMENT RULES, 1984.

1. Short title.—These rules may be called The Non-Gazetted Staff (Directorate of Nursing Services) Recruitment Rules, 1984.

2. Definition.—In these rules, unless there is anything repugnant in the subject or context,—

- (a) "appointing authority" means the Government and includes, in relation to any specified post or class of such posts, any officer authorised by the Government to make appointment to such post or class of posts;
- (b) "Commission" means the Bangladesh Public Service Commission;
- (c) "probation" means a person appointed on probation to a specified post;

- (d) "recognised University" means a university established by or under any law for the time being in force and includes any other university declared by the Government, after consultation with the Commission, to be a recognised university for the purpose of these rules;
- (e) "requisite qualification" in relation to a specified post, means the qualification laid down in the Schedule in relation to that post;
- (f) "Schedule" means the Schedule annexed to these Rules; and
- (g) "specified post" means the post specified in the Schedule.

3. Procedure for recruitment.—(1) Subject to the provisions of the Schedule and instructions relating to reservation of posts, appointment to a specified post shall be made:—

- (a) by direct recruitment;
- (b) by promotion; or
- (c) by transfer on deputation.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and, in the case of direct recruitment, he is also within the age limit laid down in the Schedule for that post.

4. Appointment by direct recruitment.—(1) No appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission/Divisional Selection Board.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he,—

- (a) is not a citizen of Bangladesh or a permanent resident of Bangladesh:
Provided that this clause shall not apply in the case of a person who is already in the service of the Republic;
- (b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until,—

- (a) the person selected for appointment is certified by a Medical Officer authorised for the purpose by the Director General of Health Services to be medically fit for such appointment and that he does not suffer from any organic defect as is likely to interfere with the discharge of the duties of the specified post; and
- (b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of Republic.

(4) No person shall be recommended for appointment to a specified post unless—

- (a) he applied in such form, accompanied by such fee and before such date, as was notified by the Commission/Divisional Selection Board while inviting applications for the specified post; and

- (b) in the case of a person already in Government Service or in the service of a local authority, he applied through his official superior.

5. Appointment by promotion.—(1) Appointment by promotion to a specified post shall be made on the recommendation of such Departmental Promotion Committee as the Government may constitute in this behalf:

Provided that appointment by promotion to a specified post of higher class shall be made on the recommendation of the Commission.

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

6. Probation.—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation,—

- (a) in the case of direct recruitment for a period of two years from the date of substantive appointment; and
(b) in the case of promotion, for a period of one year from the date of such appointment:

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer, the appointing authority is of opinion that his conduct and work is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period,—

- (a) in the case of direct recruitment, terminate his service; and
(b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation including the extended period, if any, the appointing authority,—

- (a) if it is satisfied that the conduct and work of the probationer during the period of probation has been satisfactory, shall, subject to the provisions of sub-rule (4) confirm him; and
(b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, may,—
(i) in the case of direct recruitment, terminate his service; and
(ii) in the case of promotion, revert him to the post from which he was promoted.

SCHEDULE A
DIRECTORATE OF NURSING SERVICES (H.Q.)

Sl. No.	Name of the specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification and experience.
1	2	3	4	5
1	Stenographer	..	As per rule prescribed by Government.	..
2	Stenotypist	..	Ditto	..
3	Accountant	--	By promotion from amongst the Upper Division Assistant.	For promotion—3 years' service in the feeder post with experience in Accounts work.
4	Upper Division Assistant	..	As per rule prescribed by Government.	..
5	Lower Division Assistant-cum-Typist.	..	As per rule to be prescribed by Government.	..
6	Cashier	Between 18 and 25 years.	By direct recruitment	Higher Secondary Certificate. Preference will be given to a person having experience in Accounts matter. He should furnish security deposit as per Bangladesh Financial Rule.
7	Driver	Ditto	Ditto	For direct recruitment—Read up to Class VIII. Must have valid Motor

8 Duplicating Machine Operator.	By promotion from M.L.S.S.	Driving Licence and must have experiences for 3 years in the line.
9 Daftary	Ditto	For promotion—3 years' service in the feeder post with knowledge of handling duplicating machine.
10 Cash Sarker	Ditto	Five years' service in the feeder post.
11 M.L.S.S. (All categories of Class IV posts).	Between 18 and 25 years.	By direct recruitment	Read up to Class VIII.	

SCHEDULE B

Subordinate Offices, i.e., College of Nursing, Office of the Assistant Director of Nursing Services (Four Divisions) and Nurses Training Centre under the Directorate of Nursing Services, Bangladesh.

Sl. No.	Name of the specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification and Experience.
1	2	3	4	5
1	Head Assistant	--	By promotion from U.D. Assistant.	For promotion—3 years' service in the feeder post.
2	Head Assistant-cum-Accountant.	--	Ditto	For promotion—3 years' service in the feeder post.
3	Accountant	--	Ditto	Ditto.
4	Upper Division Assistant	--	As per rule prescribed by Government.	--
5	Home Sister	..	By promotion from House Keeper/House Sister.	For promotion—5 years' service in the feeder post.
6	Cashier	Between 18 and 25 years.	By direct recruitment	For direct recruitment—Higher Secondary Certificate. Preference will be given to a person having experience in Accounts matter. He should furnish security deposit as per Bangladesh Financial Rule.

7 Lower Division Assistant	As per rule prescribed by Government.		
8 Assistant Librarian	Between 18 and 25 years.	By direct recruitment	<i>For direct recruitment</i> —Higher Secondary Certificate and Diploma in Library Science.
9 House Keeper and Home Sister (Female).	Ditto	Ditto	<i>For direct recruitment</i> —Higher Secondary Certificate.
10 Laboratory Assistant	Ditto	Ditto	Diploma from the Para Medical Institute in the line. Experience at least for 3 years in the line will be preferred.
11 Store Keeper	Ditto	Ditto	Higher Secondary Certificate. Experience in Store-keeping shall be preferred.
12 Artist	Ditto	Ditto.	Secondary School Certificate. Must possess Diploma from Art College. Must have experience for at least 3 years in the line.
13 Driver	Ditto	Ditto	Read up to Class VIII. Must have valid driving licence and must have experience for 3 years in the line.
14 Daftary	..	By promotion from the M.L.S.S.	<i>For promotion</i> —5 years' service as M.L.S.S.

1	2	3	4	5
15	M.L.S.S.	Between 18 and 25 years.	By direct recruitment	Read up to Class VIII.

By order of the President
M. A. HALEEM
Secretary (In-charge).

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