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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
MINISTRY OF DEFENCE

Defence Division

NOTIFICATION

Dhaka, the 15th December 1984

No. S.R.O. 558-L/84/1Ni-1/84/D-9.—In pursuance of Proclamation of the 24th March 1982 and in exercise of all powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following rules, namely:—

THE NON-GAZETTED SERVICE PERSONNEL (BANGLADESH MILITARY LANDS AND CANTONMENT) RECRUITMENT RULES, 1984

1. **Short title.**—These rules may be called the Non-Gazetted Service Personnel (Bangladesh Military Lands and Cantonment) Recruitment Rules, 1984.

2. **Definitions.**—In these rules unless there is anything repugnant in the subject or context,—

- (a) "appointing authority" means the Government and includes, in relation to any specified post or class of such posts, any Officer authorised by the Government to make appointment to such post or class of posts;
- (b) "Probationer" means a person appointed on probation to a specified post;

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- (c) "recognized University or Board" means a University or Board established by or under any law for the time being in force and includes any other University or Board declared by the Government after consultation with the Commission, to be recognized University or Board for the purpose of these rules;
- (d) "requisite qualification" in relation to a specified post means the qualification laid down in the Schedule in relation to that post;
- (e) "Schedule" means the Schedule annexed to these rules; and
- (f) "specified post" means a post specified in the Schedule.

3. **Procedure for recruitment.**—(1) subject to the provisions of the Schedule and instructions relating to reservation and quota, appointment to a specified post shall be made—

- (a) by direct recruitment; or
- (b) by promotion.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and, in the case of direct recruitment, he is also within the age limit laid down in the Schedule for the post:

Provided that the upper limit of age may be relaxed in the case of a person who is already in the service of the Republic.

4. **Procedure for recruitment.**—(1) No appointment by direct recruitment to a specified post shall be made except upon the recommendation of the Departmental Selection Committee.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

- (a) is not a citizen of Bangladesh, or a permanent resident of, or domiciled in Bangladesh:

Provided that this clause shall not apply in the case of a person who is already in the service of the Republic;

- (b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

- (a) the person selected for appointment is certified by a Medical Officer authorised by the Government in this behalf, to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the specified post; and
- (b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post unless—

- (a) he applied in such form, accompanied by such documents and fees and before such date, as is notified while inviting applications for the specified post; and

- (b) in the case of a person already in Government service or in the service of a local authority, he applied through his official superior.

5. **Appointment by promotion.**—(1) Appointment by promotion to a specified post shall be made on the recommendation of such Departmental Promotion Committee as the Government may constitute in this behalf.

- (2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

6. **Probation.**—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation—

- (a) in the case of direct recruitment, for a period of two years from the date of substantive appointment; and

- (b) in the case of promotion, for a period of one year from the date of such appointment :

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer, the appointing authority is of the opinion that the conduct and work of the probationer is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period,—

- (a) in the case of direct recruitment, terminate his service; and

- (b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation including the extended period, if any, the appointing authority,—

- (a) if it is satisfied that the conduct and work of the probationer during his period of probation has been satisfactory, shall, subject to the provisions of sub-rule (4), confirm him; and

- (b) if it is of the opinion that the conduct and work of the probationer during that period was not satisfactory, may—

- (i) in the case of direct recruitment, terminate his service, and

- (ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the Government may, from time to time, prescribe order.

SCHEDULE

Sl. No.	Name of the specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification and experience.
1	2	3	4	5
1	Sub-Divisional Officer	Not exceeding 27 years	By direct recruitment	Diploma in Civil Engineering from a recognised Institution.
2	Stenographer	As per rule prescribed by Government.
3	Steno-typist	Ditto
4	Upper Division Assistant	Ditto
5	Accountant	..	75% by promotion from the Lower Division Assistant.	For promotion: At least 5 years' service as Lower Division Assistant.
6	Cashier	Ditto	25% by direct recruitment	For direct recruitment: Graduation degree from a recognised University.
7	Lower Division Assistant	As per rule prescribed by Government.	Ditto	Ditto
8	Typist	Ditto
9	Surveyor Draftsman	Not exceeding 27 years	(a) 75% by promotion from the Military Estate Overseer.	For promotion: At least 3 years' service as Military Estate Overseer.

(b) 25% by direct recruitment For direct recruitment: Diploma in Survey from a recognised Survey Institute.

10	Military Estate Overseer	Ditto	By direct recruitment	Passed Survey Final Examination.
11	Driver	Not exceeding 27 years, relaxable in case of ex-service personnel.	Ditto	Read up to Class VIII. Must possess valid Motor driving licence with two years' experience.
12	Record Keeper	..	By promotion from the peons	At least 3 years' service as Peons and should have sufficient knowledge regarding record-keeping.
13	Blue Printer	..	Ditto	At least 3 years' service as Peon and having practical experience in the trade.
14	M.L.S.S. (Peon and Mali and Chowkider).	Not exceeding 27 years	By direct recruitment	Read up to Class VIII.
15	Sweeper	Ditto	Ditto	Read up to Class VIII or professional sweeper.

By order of the President
A.S.H.K. SADIQUE
Secretary.