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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
MINISTRY OF JUTE AND TEXTILES

NOTIFICATION

Dhaka, the 25th March 1985

No. S.R.O. 148-L/85.—In pursuance of the Proclamation of 24th March, 1982 and in exercise of all the powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following rules, namely:—

THE RECRUITMENT RULES FOR THE GAZETTED AND NON-GAZETTED POSTS IN DIRECTORATE OF INSPECTION FOR JUTE GOODS, 1985.

1. **Short title.**—These rules may be called The Recruitment Rules for the Gazetted and Non-gazetted posts in Directorate of Inspection for Jute Goods, 1985.

2. **Definitions.**—In these rules, unless there is anything repugnant in the subject or context,—

- (a) "appointing authority" means the Government and includes, in relation to any specified post or class of such posts, any officer authorised by the Government to make appointment to such post or class of posts;
- (b) "Commission" means the Bangladesh Public Service Commission;
- (c) "probationer" means a person appointed on probation to a specified post;
- (d) "recognised University or Board" means a University or a Board established by or under any law for the time being in force and includes any other University or Board declared by the Government after consultation with the Commission, to be a recognised University or a Board for the purpose of these rules;

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- (e) "requisite qualification" in relation to a specified post, means the qualification laid down in the schedule in relation to that post;
- (f) "Schedule" means the Schedule annexed to these rules; and
- (g) "specified post" means specified in the schedules.

3. **Procedure of recruitment.**—(1) Subject to the provisions of the Schedule and instructions relating to reservation and quota, the appointment to a specified post shall be made—

- (a) by direct recruitment;
- (b) by promotion; or
- (c) by transfer on deputation.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and, in the case of direct recruitment, he is also within the age limit laid down in the Schedule for that post:

Provided that the upper limit of age may be relaxed in the case of a person who has already been appointed to a specified post on *ad hoc* basis by such period as he may have been holding the post continuously as an *ad hoc* appointee.

4. **Appointment by direct recruitment.**—(1) No appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

- (a) is not a citizen of Bangladesh, or a permanent resident of, or domiciled in Bangladesh:

Provided that this clause shall not apply in the case of a person who is already in the service of the Republic;

- (b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

- (a) the person selected for appointment is certified by a Medical Board or Medical Officer, set up or appointed, for the purpose by Director General of Health Services to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the specified post; and
- (b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post unless—

- (a) he applied in such form, accompanied by such fee and before such date, as was notified by the Commission while inviting applications for the specified post; and

- (b) in the case of a person already in Government service or in the service of local authority, he applied through his official superior.

5. Appointment by promotion.—(1) Appointment by promotion to a specified post shall be made on the recommendation of such Departmental Promotion Committee as the Government may constitute in this behalf;

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

6. Probation.—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation—

(a) in the case of direct recruitment, for a period of two years from the date of substantive appointment; and

(b) in the case of promotion, for a period of one year from the date of such appointment:

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer, the appointing authority is of opinion that his conduct and work is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period—

(a) in the case of direct recruitment, terminate his service; and

(b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation, including the extended period, if any, the appointing authority,—

(a) if it is satisfied that the conduct and work of the probationer during his period of probation has been satisfactory, shall subject to the provisions of sub-rule (4), confirm him; and

(b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, may—

(i) in the case of direct recruitment, terminate his service; and

(ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the Government may, from time to time, direct by order.

7. Repeal.—(1) The Recruitment Rules under Notification No. S. R. O. 39-L/80, dated 4th February, 1980, is hereby repealed.

(2) Notwithstanding the repeal of the rules mentioned in sub-rule (1) any appointment or promotion made or any act done under the said rules shall continue to be in force and shall be deemed to have been made or done, as the case may be, under these rules.

SCHEDULE

Sl. No.	Name of the specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification and Ex. perience.
1	2	3	4	5
1	Director (1) (Tk. 1850—2375)	..	By promotion: From Deputy Director, if no suitable candidate is available for promotion, by transfer on deputation of an officer of equivalent rank from other Government Department.	For promotion: 5 years' service in the feeder post.
2	Deputy Director (2) (Tk. 1400—2225)	..	By promotion: From Assistant Director, if no suitable candidate is available for promotion, by transfer on deputation of an officer of equivalent rank from other Government Department.	For promotion: 7 years' service in the feeder post.
3	Assistant Director (10) (Tk. 750—1470)	25 years	50% by promotion from Examiner and Inspectors (Selection Grade). 50% by direct recruitment	For promotion: 3 years' service as Examiner and Inspector (Selection Grade). For direct recruitment: Degree in Jute Technology. Preference will be given to candidates having experience in Jute Manufactures, testing and quality control of jute goods; OR Diploma in Jute Textile Technology from a recognised Institution with 5 years' experience in

jute goods manufacture or testing and quality control of jute goods.

- 4 Examiner (Technical)
(12) (Tk. 625—1315)
- 25 years
- 25% by promotion from Inspector For promotion: 4 years' service in the feeder post.
- 75% by direct recruitment
- For direct recruitment:* Diploma in Jute Technology having experience in Jute Manufacturing or in testing and quality control of jute goods in a jute mills for at least 2 years.
- 5 Administrative Officer
(1) (Tk. 625—1315)
- Do.
- By promotion from Head Assistant. If no suitable candidate is available for promotion, by direct recruitment.
- For direct recruitment:* Master degree or 2nd Class Bachelor degree from any recognised University. Experience in administration, preferably in Govt. or Semi-Govt. organisation, is preferable.
- 6 Instrument Mechanic
(Electrical/Mechanical).
(2) (Tk. 625—1315)
- 27 years
- By direct recruitment
- 2nd Class Diploma in Electrical-Mechanical Engineering from any Government Polytechnic Institute having 2 years' working experience in any Government/Semi-Government organisation or in any reputed firm in the field of maintenance of instruments and equipments.

1	2	3	4	5
7 Inspector (Technical) (14) (Tk. 470—1135)	27 years	50% by direct recruitment 50% by promotion from Laboratory Assistant. If no suitable candidate available for promotion, by direct recruitment.	<i>For direct recruitment:</i> Diploma in Jute Technology from a recognised Institution. Preference will be given to a candidate having experience in inspection, quality control or manufacturing of jute goods;	OR
8 Laboratory Assistant (12) (Tk. 400—825)	25 years	By direct recruitment	Bachelor of Science with Physics and Chemistry from a recognised University with at least 3 years' practical experience in inspection, quality control or manufacturing of jute goods.	<i>For promotion:</i> 3 years' service in the feeder post.
9 Head Assistant (1) (Tk. 400—825)	..	By promotion from U.D.A.	B.Sc. with Physics and Chemistry as compulsory subjects. Experience in jute textile goods testing or quality control preferred.	<i>For promotion:</i> 5 years' service in the feeder post.
10 Accountant (5) (Tk. 400—825)	.. 25 years	50% by promotion from Accountants, Assistant and U.D.A.	<i>For promotion:</i> 5 years' service in a feeder post.	

	50% by direct recruitment	For direct recruitment :
11 Stenographer (1) (Tk. 400—825)	As per Government Notification No. SRO-109-L/78/ED/SW-3-18-128, dated the 16th May, 1978.	Degree in Commerce from a recognised University with at least 3 years' experience in accounting work in any Government or Semi-Government organisation.
12 Steno-Typist (2) (Tk. 370—745)	Ditto.	
13 Accounts Assistant (4) (Tk. 370—745)	25 years	50% by promotion from LDA-cum-Typist. For promotion: 4 years' service in the feeder post. 50% by direct recruitment. If no suitable candidate is available for promotion, by direct recruitment.
14 U. D. A. (6) (Tk. 370—745)	Do.	As per Recruitment Rules to be adopted by Government for such posts.
15 L.D.A.-cum-Typist (17) (Tk. 300—540)	Do.	Ditto.
16 Driver (2) (Tk. 325—610)	Do.	By direct recruitment
17 Duplicating Machine Operator (1) (Tk. 250—362).	Do.	By promotion from MLSS
		Read up to Class-VIII. Must possess valid driving licence from the recognised authority. 3 years' service in the feeder posts. Experience in operation of Duplicating machine preferred.

1	2	3	4	5
18	M.L.S.S. (19) (Tk. 225—315)	25 years	By direct recruitment	Read up to Class-VIII.
19	Night Guard (4) (Tk. 225—315)	Do.	Ditto.	Read up to Class-VIII. Ex-Defence personnel preferred.
By order of the President				K. M. RABBANI <i>Secretary.</i>

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