

Registered No. DA-7.

Bangladesh



Gazette

**Extraordinary
Published by Authority**

TUESDAY, MAY 14, 1985

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

MINISTRY OF INFORMATION

NOTIFICATION

Dhaka, the 13th May 1985

No. S.R.O. 215-L/85.—In pursuance of the Proclamation of the 24th March, 1982, and in exercise of all the powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following amendment in the Gazetted Officers (Department of Films and Publications) Recruitment Rules, 1978 published under Notification No. S.R.O. 331-L/78, dated the 14th December, 1978 and its amendment published under Notification No. S.R.O. 191-L/84, dated the 27th May, 1984.

(3239)

Price : Taka 1.50

For the existing Schedule, the following shall be substituted, namely :—

SCHEDULE

Sl No.	Name of the specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification and experience.
1	2	3	4	5
1	Director		} Bangladesh Civil Service (Information) Cadre post.	
2	Additional Director (Publications).			
3	Deputy Director	Ditto.		
4	Senior Editor	Ditto.		
5	Editor	Ditto.		
6	Assistant Director	Ditto.		
7	Script Writer	Ditto.		
8	Assistant Editor	Ditto.		
9	Research Officer	Ditto.		
10	Additional Director (Film).	...		By promotion from Film pro-ducer. 3 years' service as Film Producer.

11 Deputy Director
(Arts and Design).

Not exceeding 35 years, relaxable up to 40 years in case of Government servants and persons with wider experience and exceptional capability in the field of arts and design.

By promotion from amongst the Figure Artist-cum-Layout Experts and, if none is found suitable for promotion, by direct recruitment.

(a) For promotion: 8 years' service as Figure Artist-cum-Layout Expert.

(b) For direct recruitment:

(i) Bachelor's Degree in Fine or Commercial Arts from a recognised University;

(ii) Command over both English and Bengali languages; and

(iii) At least 8 years' experience in preparation of designs, layouts and other similar matters in any Government office or reputed newspaper or recognised commercial organisation.

12 Film Producer

Not exceeding 35 years, the upper limit of age is relaxable up to 40 years for Government servants.

By promotion from amongst the Assistant Film Producers and, if none is found suitable for promotion, by direct recruitment.

(a) For promotion: 7 years' service as Assistant Film Producer.

(b) For direct recruitment:

(i) Bachelor's Degree from a recognised University;

(ii) Full conversant with the method of production of news reels, documentary films and film strips including writing of scripts, processing, editing, recording,

1

2

3

4

5

and printing and thorough knowledge and conviction about the tradition, art and culture of Bangladesh and ability to produce standard documentary films with at least 8 years' experience in the above field; and

(iii) Foreign Diploma or Degree in Film Production is preferable.

13 Assistant Film Producer.

Not exceeding 30 years, the upper limit of age is relaxable up to 40 years for Government servants.

(a) 3rd by promotion from amongst the Cameraman, Film Editors and News Editors; and

(b) 3rd by direct recruitment.

(a) *For promotion*: 3 years' service as Cameraman, Film Editor and News Editor.

(b) *For direct recruitment* :

(i) Bachelor's Degree from a recognised University;

(ii) Technical knowledge and experience for production of news reels, documentary films and film scripts;

(iii) At least 5 years' experience of actual production work either in commercial film studio or in Government Department;

(iv) Thorough knowledge of traditional arts and culture of Bangladesh; and

(v) Foreign Degree, Diploma or training in film production is preferable.

(a) *For promotion:* 8 years' service as Chemical Assistant or Silver Plant Operator.

(b) *For direct recruitment:* 1st Class Master's Degree or Second Class Master's Degree with 2nd Class Honours in Chemistry from a recognised University.

3 years' service as Administrative Officer/Manager, 5 years' service as Inspector and 7 years' service as Field Exhibition Officer/Sales Promotion Officer/Assistant Registrar of Publications.

By promotion from amongst the Chemical Assistant and Silver Plant Operator and, if none is found suitable for promotion, by direct recruitment.

By promotion from amongst the following groups of officers in order of preference :

(i) Administrative Officer/Manager;

(ii) Inspector; and

(iii) Field Exhibition Officer/
Sales Promotion Officer/
Assistant Registrar of
Publications.

By direct recruitment

Not exceeding 30 years, the upper limit of age is relaxable up to 40 years for Government servant.

14 Chemist

15 Advertisement Officer

16 News Editor

(i) Bachelor's Degree from a recognised University;

(ii) Command over both English and Bengali languages;

1

2

3

4

5

- (iii) Literary background with 5 years' experience in Journalism; and
- (iv) Knowledge of history of the country and current affairs.

17 Film Editor

Between 25 and 30 years, the upper limit of age is relaxable up to 40 years for Government servants.

(a) 50% by promotion from amongst the Assistant Film Editors, Negative Cutters and Cutters and Joiners; and

(a) *For promotion:* 8 years' service as Assistant Film Editor, Negative Cutter and Cutter and Joiner.

(b) *For direct recruitment :*

(b) 50% by direct recruitment.

(i) Bachelor's Degree from a recognised University;

(ii) Training in Film Editing from a recognised Film Studio;

(iii) Independent working experience as a Film Editor for at least 5 years either in Commercial feature film or in documentary film; and

(iv) Thorough knowledge of tradition, art and culture of Bangladesh.

- | | | | | |
|----|-----------|----|-------|---|
| 18 | Cameraman | -- | Ditto | <p>(a) 50% by promotion from amongst the Camera Assistants; and</p> <p>(b) 50% by direct recruitment.</p> |
|----|-----------|----|-------|---|
-
- (a) *For promotion:* 10 years' service as Camera Assistant.
- (b) *For direct recruitment:*
- (i) Bachelor's Degree from a recognised University;
 - (ii) At least 5 years' experience of working independently as Cameraman on full-time basis in a reputed film studio or film producing firm or in a Government Department;
 - (iii) Thorough knowledge of all aspects of cinematography in 16mm and 35mm (B&W) and colour;
 - (iv) Ability of doing indoor and outdoor location shooting on his own initiative;
 - (v) Knowledge of lighting sets for indoor coverage and experience in shooting news reels and documentary film; and
 - (vi) Knowledge of editing and preparation of opticals and title is preferable.

1	2	3	4	5
19	Assistant Laboratory Superintendent.	Between 25 and 30 years, the upper limit of age is relaxable up to 40 years for Government servants.	By promotion from amongst the Printers and Developers, and if none is found suitable for promotion, by direct recruitment.	<p><i>For promotion:</i> 5 years' experience as Printer or Developer.</p> <p><i>For direct recruitment:</i></p> <p>(i) Bachelor's Degree with Chemistry as one of the subjects from a recognised University;</p> <p>(ii) At least 5 years' practical experience in developing and printing both negative and positive for 35 mm and 16mm films and conversant with reduction, processing optical reduction, processing, optical processing and sound track processing.</p> <p>(iii) Knowledge and experience in colour processing shall be treated as an additional qualification.</p>
20	Sound Recordist	Between 25 and 30 years, the upper limit of age is relaxable up to 40 years for Government servants.	By promotion from amongst the Assistant Sound Recordist and Boom Operator and, if none is found suitable for promotion, by direct recruitment.	<p>(a) <i>For promotion:</i> 5 years' service as Assistant Sound Recordist and Boom Operator.</p> <p>(b) <i>For direct recruitment:</i></p> <p>(i) Bachelor's Degree from a recognised University provided that if no candidate</p>

with Bachelor's Degree is available, SSC passed candidate with 10 year's experience as in item (ii) and ability to organise and manage a sound recording laboratory shall be considered eligible;

- (ii) At least 5 years' experience in handling optical and magnetic sound equipment for producing tracts in 35mm and 16mm films in a Recording Laboratory; and
- (iii) Executive ability to organise and manage a sound recording laboratory.

21 Administrative Officer.

By promotion from amongst the following groups of posts in order of preference:—

- (i) Filed Exhibition Officer/
Sales Promotion Officer/
Manager;
- (ii) Head Assistant; and
- (iii) Accountant/UD Assistant/
Stenographer.

3 years' service as Field Exhibition Officer/Sales Promotion Officer/Manager, 5 years' service as Head Assistant and 7 years' service as Accountant/U.D. Assistant/Stenographer.

22 Manager

By promotion from amongst the following groups of posts in order of preference:—

- (i) Head Assistant; and
- (ii) Accountant/U.D. Asstt./
Stenographer.

3 years' service as Head Assistant and 5 years' service as Accountant/U.D. Assistant/Stenographer.

1	2	3	4	5
23	Field Exhibition Officer.	..	<p>By promotion from amongst the following groups of posts in order of preference:—</p> <p>(i) Head Assistant; and</p> <p>(ii) Accountant/U. D. Asstt., Stenographer.</p>	3 years' service as Head Assistant and 5 years' service as Accountant/U.D. Assistant/Stenographer.
24	Sales Promotion Officer.	..	Ditto	Ditto.
25	Staff Writer	Between 25 and 30 years, the upper limit of age is relaxable up to 40 years for Government servants.	<p>(a) 50% by promotion from amongst the sub-Editors and Translators; and</p> <p>(b) 50% by direct recruitment</p>	<p>(a) For promotion: 5 years' service as Sub-Editor or Translator.</p> <p>(b) For direct recruitment:</p> <p>(i) Bachelor's Degree from a recognised university with Diploma in Journalism;</p> <p>(ii) Command over both English and Bengali languages; and</p> <p>(iii) At least 5 years' experience in editing Government publicity materials, booklets and brochures.</p>
26	Figure Artist-cum-Layout Expert.	Between 25 and 30 years, the upper limit of age is relaxable up to 40 years for Government servants.	<p>(a) 50% by promotion from amongst the Artists and Layout Experts; and</p> <p>(b) 50% by direct recruitment</p>	<p>(a) For promotion: 5 years' service as Artist or Layout Expert.</p> <p>(b) For direct recruitment:</p>

(i) Bachelor's Degree in Fine or Commercial Arts from a recognised University; and

(ii) At least 3 years' experience in preparing designs and layouts in Government or Semi-Government or commercial organisation.

- | | | | | |
|----|--------------------------------------|-----|--|---|
| 27 | Film Distribution Manager. | ... | By promotion from amongst the Production Manager. | (i) Bachelor's Degree in Fine or Commercial Arts from a recognised University; and
(ii) At least 3 years' experience in preparing designs and layouts in Government or Semi-Government or commercial organisation. |
| 28 | Inspector | .. | 50% by promotion from the Auditors and 50% by promotion from Assistant Registrar of Publications. | 5 years' service in a feeder post or posts specified in column 4. |
| 29 | Security Officer | .. | Between 25 and 30 years, the upper limit of age is relaxable up to 40 years for Government servants. | (i) For ex-Armed Forces and Police personnel HSC and for other, Bachelor Degree from a recognised University;
(ii) Must possess good physique and ability and experience in maintaining security. |
| 30 | Assistant Registrar of Publications. | .. | By promotion from amongst the following groups of posts in order of preference:—

(i) Senior Sub-Editor/Copy Writer; | 2 years' service as Senior Sub-Editor/Copy Writer, 3 years' service as Head Assistant, and 5 years' service as U.D. Assistant. |

5

4

3

2

1

(ii) Head Assistant; and

(iii) Upper Division Assistant.

By order of the President
 MANZUR-UL-KARIM
Secretary.

NOTIFICATION

Dhaka, the 13th May 1985

No. S.R.O. 216-L/85.—In pursuance of the Proclamation of the 24th March, 1982, and in exercise of all powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following amendments in the Non-Gazetted Technical Employees (Department of Films and Publications) Recruitment Rules, 1981, published under Notification No. S.R.O. 39-L/81, dated, the 31st January, 1981.

For the existing Schedule, the following shall be *substituted*, namely:—

SCHEDULE

Sl. No.	Name of the specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification and experience.
1	Artist ..	Maximum 30 years, relaxable up to 40 years for Government servants.	By direct recruitment	Bachelor's Degree in Fine or Commercial Arts from a recognised university.

2	Layout Expert	..	Ditto	..	Bachelor's Degree in Fine of Commercial Arts from a recognised university.
3	Copy Writer	..	Between 25 and 30 years, the upper limit of age is relaxable up to 40 years for Government servants.	By promotion from amongst the Sub-Editors and Translators, and, if none is found suitable for promotion, by direct recruitment.	<p>(a) <i>For promotion:</i> 5 years' service as Sub-Editor or Translator.</p> <p>(b) <i>For direct recruitment:</i></p> <p>(i) Bachelor's Degree from a recognised university;</p> <p>(ii) Command over both English and Bengali languages;</p> <p>(iii) At least 5 years' experience in preparing publicity materials and knowledge in writing articles; and</p> <p>(iv) Literary aptitude is preferable.</p>
4	Senior Sub-Editor	..	Between 25 and 30 years; the upper limit of age is relaxable up to 40 years for Government servants.	By promotion from amongst the Sub-Editors and Translators and, if none is found suitable for promotion, by direct recruitment.	<p>(a) <i>For promotion:</i> 5 year's service as Sub-Editor or Translator.</p> <p>(b) <i>For direct recruitment:</i></p> <p>(i) Bachelor's Degree from a recognised university;</p> <p>(ii) Command over both English and Bengali languages;</p> <p>(iii) At least 5 years' experience in preparing publicity materials and knowledge in writing articles; and</p> <p>(iv) Literary aptitude is preferable.</p>

1	2	3	4	5
5	Production Manager	Not exceeding 30 years, relaxable up to 40 years for Government servants.	By direct recruitment	(i) Bachelor's Degree from a recognised university; (ii) At least 3 years' practical experience in production of films; and (iii) Preference will be given to candidates having knowledge of maintenance of camera equipment and raw film.
6	Assistant Film Editor.	Ditto	Ditto	(i) Higher Secondary Certificate from a Board of Intermediate and Secondary Education; and (ii) At least 3 years' practical experience in Film editing.
7	Film Librarian	Maximum 25 years, relaxable up to 40 years for Government servants.	Ditto	Higher Secondary Certificate from a Board of Intermediate and Secondary Education with certificate course in library science from a Government recognised Institution/University.
8	Cutter and Joiner	Ditto	Ditto	(i) Higher Secondary Certificate from a Board of Intermediate/and Secondary Education; and (ii) At least 3 years' practical experience in cutting, joining and editing of films.

9 Negative Cutter -	Ditto	Ditto	Ditto.
10 Projectionist	Maximum 30 years, relaxable up to 40 years for Government servant.	Ditto	(i) Matriculation or Secondary School Certificate from a Board of Intermediate and Secondary Education; and
11 Camera Assistant	Not exceeding 27 years, relaxable up to 40 years for Government servants.	(a) 50% by promotion from amongst the light boys; and (b) 50% by direct recruitment	(ii) At least 3 years' practical experience in screening of films on 35/16mm projectors. (a) For promotion: 3 years' service in the feeder post. (b) For direct recruitment :
12 Sound Assistant	Maximum 30 years, relaxable up to 40 years for Government servants.	By direct recruitment	(i) Secondary School Certificate from a Board of Intermediate and Secondary Education; (ii) Must be conversant with maintenance of camera equipment and its accessories; and (iii) Must have practical experience in photography and handling movie camera. (i) Secondary School Certificate from a Board of Intermediate and Secondary Education; and (ii) At least 3 years' practical experience in handling and maintaining sound equipment and its accessories.

1	2	3	4	5
13	Electrician	Maximum 30 years, relaxable up to 40 years for Government servants.	By direct recruitment	<p>(i) Matriculation or Secondary School Certificate from a Board of Intermediate and Secondary Education;</p> <p>(ii) At least 3 years' practical experience in electrical line; and</p> <p>(iii) Must have a certificate of electrical training from an institution recognised by the Government in this behalf.</p>
14	Developing Assistant/Printing Assistant.	Ditto	By promotion from amongst the Print Checkers and Film Cleaners, and when none is found suitable for promotion by direct recruitment.	<p>(a) <i>For promotion:</i> 5 years' service in a feeder post or posts specified in column 4.</p> <p>(b) <i>For direct recruitment:</i></p> <p>(i) Higher Secondary Certificate from a Board of Intermediate and Secondary Education; and</p> <p>(ii) At least 5 years' practical experience in developing and printing of films.</p>
15	Refrigeration Mechanic.	Ditto	By direct recruitment	<p>(i) Matriculation or Secondary School Certificate from a Board of Intermediate and Secondary Education;</p> <p>(ii) Diploma or Certificate course passed in Refrigerating and Airconditioning from a technical</p>

institution recognised by the Government in this behalf; and
 (iii) At least 3 years' experience in maintaining and repairing air-condition machine.

(a) *For promotion*: 5 years' service as Vault Assistant.
 (b) *For direct recruitment* :

- (i) Bachelor's Degree from a recognised University; and
- (ii) At least 2 years' practical experience in maintaining film store.

(i) Bachelor's Degree with Chemistry as one of the subjects from a recognised university; and
 (ii) Practical experience in the field of chemical work is preferable.

(a) *For promotion* : 5 years' service as Proof Reader or Copy Holder.

(b) *For direct recruitment* :
 (i) Bachelor's Degree from a recognised University;
 (ii) At least 2 years' practical experience in Proof Reading and Sub-editing; and

By promotion from amongst the Vault Assistants, and when none is found suitable for promotion, by direct recruitment.

By direct recruitment

(a) 75% by promotion from amongst the Proof Readers and Copy Holders; and

(b) 25% by direct recruitment.

Ditto

16 Vault Keeper

Maximum 27 years, relaxable up to 40 years for Government servants.

17 Chemical Assistant

Maximum 30 years, relaxable up to 40 years for Government servants.

18 Sub-Editor

1	2	3	4	5
19	Proof Reader/ Copy Holder.	Maximum 30 years, relax- able up to 40 years for Government servants.	By direct recruitment	(iii) Command over both English and Bengali languages. (i) Higher Secondary Certificate from a Board of Intermediate and Secondary Education; and (ii) At least 2 years' practical ex- perience in Proof Reading.
20	Photographer	Maximum 27 years, relax- able up to 40 years for Government servants.	Ditto	(i) Matriculation or Secondary School Certificate from a Board of Intermediate and Secondary Education; (ii) Must have practical knowledge in the technique of photography and handling of all kinds of cameras; and (iii) Must possess Certificate or Diploma in Photography.
21	Bromide Printer	Maximum 30 years, relax- able up to 40 years for Government servants.	Ditto	(i) Matriculation or Secondary School Certificate from a Board of Intermediate and Secondary Education, relaxable in case of professionally experienced candi- dates.
22	Librarian	Maximum 27 years, relax- able up to 40 years for Government servants.	Ditto	(i) Diploma in Library Science from a recognised University or Higher Secondary Certificate

from a Board of Intermediate and Secondary Education with Certificate Course passed in Library Science; and

(ii) Working experience in Library will be treated as additional qualification.

(i) Matriculation or Secondary School Certificate from a Board of Intermediate and Secondary Education; and

(ii) Must have experience in submitting all kinds of bills and collection of cheques from Audit Office.

(a) *For promotion:* At least 3 years' service as Sound Assistant.

(b) *For direct recruitment:*

(i) Higher Secondary Certificate (Science) from a Board of Intermediate and Secondary Education; and

(ii) 3 years' practical experience in handling and maintaining sound equipment and its accessories.

Ditto

Ditto

By promotion from amongst the Sound Assistants, and when none is found suitable for promotion, by direct recruitment.

Maximum 30 years, relaxable up to 40 years for Government servants.

23 Bill Collector

24 Assistant Sound Recorder/Boom Operator.

1	2	3	4	5
25 Developer	Not exceeding 30 years relaxable up to 40 years for Government servants.	By promotion from amongst the Developing Assistants, Sensitometry Assistants and Printing Assistants and when none is found suitable for promotion, by direct recruitment.	(a) <i>For promotion:</i> 5 years' service as Developing Assistants or Sensitometry Assistant or Printing Assistant. (b) <i>For direct recruitment:</i>	(i) Higher Secondary Certificate from a Board of Intermediate and Secondary Education; and (ii) At least 5 years' practical experience in developing and Printing of film.
26 Printer	Ditto	By promotion from amongst the Printing Assistants and when none is found suitable for promotion, by direct recruitment.	(a) <i>For promotion:</i> 5 years' service as Printing Assistant. (b) <i>For direct recruitment:</i>	(i) Higher Secondary Certificate from a Board of Intermediate and Secondary Education; and (ii) At least 5 years' practical experience in developing and printing of films.
27 Refrigeration Foreman.	Ditto	By promotion from amongst the Refrigeration Mechanics,	(a) <i>For promotion:</i> 5 years' service as Refrigeration Mechanic.	

and when none is found suitable for promotion, by direct recruitment.

(b) *For direct recruitment :*

- (i) Higher Secondary Certificate from a Board of Intermediate and Secondary Education;
- (ii) Diploma or Certificate Course passed in Refrigerating and Airconditioning from a technical Institute recognised by the Government in this behalf; and
- (iii) At least 3 years' experience in maintaining and repairing aircondition machine.

28 Laboratory Mechanic

Ditto

By direct recruitment

- (i) Matriculation or Secondary School Certificate from a Board of Intermediate and Secondary Education;
- (ii) Diploma or Certificate Course passed in Mechanical Engineering from a technical Institute recognised by the Government in this behalf; and
- (iii) At least 3 years' practical experience in maintaining and repairing equipment in any film laboratory.

1	2	3	4	5
29	Silver Plant Operator	Not exceeding 30 years relaxable up to 40 years, for Government servants.	By direct recruitment	<p>(i) Bachelor's Degree with Chemistry as one of the subjects from a recognised University; and</p> <p>(ii) At least 2 years' practical experience as Silver Plant Operator.</p>
30	Sensitometry Assistant.	Ditto	Ditto	<p>(i) Higher Secondary Certificate from a Board of Intermediate and Secondary Education; and</p>
31	Electrical Foreman	Ditto	By promotion from amongst the Electricians, and when none is found suitable for promotion, by direct recruitment.	<p>(ii) At least 3 years' practical experience in developing of films.</p> <p>(a) <i>For promotion:</i> 5 years' service as Electrician.</p> <p>(b) <i>For direct recruitment :</i></p> <p>(i) Higher Secondary Certificate from a Board of Intermediate and Secondary Education;</p> <p>(ii) Certificate course passed in Electrical Engineering from an Institute recognised by the Government in this behalf; and</p>
				<p>(iii) At least 3 years' practical experience in Electrical line.</p>

- | | | | |
|------------------------------------|---|---|--|
| 32 Sound Mechanic | Ditto | By direct recruitment | <p>(i) Secondary School Certificate from a Board of Intermediate and Secondary Education;</p> <p>(ii) Certificate course passed in Electrical Engineering;</p> <p>(iii) 3 years' experience in repairing sound equipments.</p> |
| 33 Store-keeper
(Technical). | Ditto | By direct recruitment | <p>(i) Bachelor's Degree from a recognised university; and</p> <p>(ii) At least 2 years' practical experience in maintaining technical film store.</p> |
| 34 Print Checker/
Film Cleaner. | Ditto | By promotion from amongst the Laboratory Attendants, and when none is found suitable for promotion, by direct recruitment. | <p>(a) <i>For promotion:</i> 3 years' service as Laboratory Attendant.</p> <p>(b) <i>For direct recruitment:</i></p> <p>(i) Secondary School Certificate from a Board of Intermediate and Secondary Education; and</p> <p>(ii) At least 2 years' practical experience in printing and developing of films.</p> |
| 35 Auditor | Maximum 25 years, relaxable up to 30 years for Government servants. | By promotion from amongst the Lower Division Assistant-cum-Typists. If no suitable candidate is available for promotion, by direct recruitment. | <p>(i) <i>For promotion:</i> 3 years' service as LDA-cum-Typist.</p> <p>(ii) <i>For direct recruitment:</i> Bachelor's Degree from a recognised university. Candidates having experience in Audit and Accounts will be preferred.</p> |

1	2	3	4	5
36	Receptionist	Maximum 25 years, relaxable up to 30 years, for Government servants.	By direct recruitment	(i) Higher Secondary Certificate from a Board of Intermediate and Secondary Education; and (ii) Smart and well-groomed.
By order of the President MANZUR-UL-KARIM <i>Secretary.</i>				