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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH  
MINISTRY OF HEALTH AND POPULATION CONTROL

Health Wing

NOTIFICATIONS

Dhaka, the 14th October 1984

No. S.R.O. 446-L/84.— In pursuance of the Proclamation of the 24th March, 1982, and in exercise of all powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following amendments in the Gazetted Class II Officers and Non-Gazetted Employees (Health Information Unit) Recruitment Rules, 1977, namely :—

In the aforesaid Rules, in the Schedule *after* serial number 15 in column 1 and the entries relating thereto in columns 2, 3 and 4, the following new entries shall be *added*, namely:—

- |                  |                         |                        |   |
|------------------|-------------------------|------------------------|---|
| “16. Accountant  | Not exceeding 27 years. | By direct recruitment. | Bachelor's degree in Commerce from a recognised university.   |
| 17. Investigator | Ditto.                  | Ditto                  | Higher Secondary Certificate from a Board of Intermediate and Secondary Education. Preference will be given to the candidates having Mathematics as one of the subjects.” |

No. S.R.O. 447-L/84/P8-3/R4-11/83.—In pursuance of the Proclamation of the 24th March, 1982 and in exercise of all powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following amendments in the Gazetted Officers (Health Information Unit) Recruitment Rules, 1979, namely :—

In the aforesaid Rules in the Schedule *after* serial number 4 in column 1 and the entries relating thereto in columns 2, 3, 4 and 5, the following new entries shall be *added*, namely :—

- |                                   |                             |   |  |
|-----------------------------------|-----------------------------|---|--|
| "5. Deputy Chief<br>(Medical)     | Between 27 and<br>40 years. | By transfer of<br>services of<br>officers hold-<br>ing equivalent<br>post in the<br>Health Wing<br>or its attached<br>or subordinate<br>offices or, if<br>none is found<br>suitable, by<br>direct recruit-<br>ment.   | <p><i>For transferee:</i> Medi-<br/>cal Graduate having<br/>10 years' experience<br/>including 5 years in<br/>Public Health.</p> <p><i>For direct recruitment:</i></p> <p>(a) M.B.B.S. degree<br/>from a recognised<br/>university.</p> <p>(b) Must have Post-<br/>Graduation degree<br/>or diploma in Pub-<br/>lic Health or in<br/>related subject.</p> <p>(c) Must have 7 years'<br/>experience in the<br/>field of Public<br/>Health.</p>  |
| 6. Deputy Chief<br>(Statistical). | Ditto                       | By promotion<br>from amongst<br>the Chief Sta-<br>tisticians or by<br>transfer of ser-<br>vices of Officers<br>holding equiva-<br>lent post in the<br>Health Wing<br>or its attached<br>or subordinate<br>offices or, if<br>none is found<br>suitable, by<br>direct recruit-<br>ment. | <p><i>For promotion:</i> Must<br/>have 6 years' experi-<br/>ence as Chief Statis-<br/>tician.</p> <p><i>For direct recruitment:</i></p> <p>(a) First Class Master's<br/>degree or Second<br/>Class Master's deg-<br/>ree with 2nd Class<br/>Honours degree in<br/>Statistics or Econo-<br/>mics or Mathema-<br/>tics from a recog-<br/>nised university;</p> <p>(b) Must have diploma<br/>in Health Statistics<br/>or related subject;</p> <p>(c) Must have 8 years<br/>experience in the<br/>line."</p> |

**No. S.R.O. 448-L/84/P83/R4-22/83.**—In pursuance of the Proclamation of the 24th March, 1982 and in exercise of all powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission is pleased to make the following rules, namely:—

THE OFFICERS AND OTHER EMPLOYEES (NATIONAL HEALTH LIBRARY AND DOCUMENTATION CENTRE) RECRUITMENT RULES 1984.

1. **Short title.**—These rules may be called the Officers and other Employees (National Health Library and Documentation Centre) Recruitment Rules, 1984.

2. **Definitions.**—In these rules, unless there is anything repugnant in the subject or context,—

- (a) “appointing authority” means the Government and includes, in relation to a specified post or class of such posts, an officer authorised by the Government to make appointment to such post or class of posts;
- (b) “Commission” means the Bangladesh Public Service Commission;
- (c) “probationer” means a person appointed on probation to a specified post;
- (d) “recognised Board” means a Board of Intermediate and Secondary Education established by or under any law for the time being in force and includes any other Education Board declared by the Government to be a recognised Board for the purposes of these rules;
- (e) “recognised Institute” means an Institute recognised by the Government for the purposes of these rules;
- (f) “recognised university” means a university established by or under any law for the time being in force and includes any other university declared by the Government after consultation with the Commission, to be a recognised university for the purposes of these rules;
- (g) “Schedule” means the Schedule annexed to these rules; and
- (h) “specified post” means a post specified in the Schedule.

3. **Procedure for recruitment.**—(1) Subject to the provisions of the Schedule, appointment to a specified post shall be made—

- (a) by direct recruitment; or
- (b) by promotion.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and, in the case of direct recruitment, he is also within the age limit laid down in the Schedule for that post.

4. **Appointment by direct recruitment.**—(1) Subject to the provisions of the Bangladesh Public Service Commission (Consultation) Regulations, 1979, no appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

- (a) is not a citizen or a permanent resident of, or domiciled in, Bangladesh; or
- (b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

- (a) the person selected for appointment is certified by a Medical Board set up for the purpose by the Director General of Health Services or, as the case may be, by a medical officer duly authorised by the Government in this behalf, that he is medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of that post; and
- (b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post by direct recruitment unless—

- (a) he applied in such form accompanied by such fee and before such date as was notified by the Commission while inviting applications for that post; and
- (b) in the case of a person already in Government service or in the service of a local authority, he applied through his official superior.

**5. Appointment by promotion.**—(1) Appointment by promotion to a specified post shall be made on the recommendation of the Superior Selection Board or such Departmental Promotion Committee as the Government may constitute in this behalf, as the case may be:

Provided that appointment by promotion to a specified post of higher class shall be made on the recommendation of the Commission.

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

**6. Probation.**—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation,—

- (a) in the case of direct recruitment, for a period of two years from the date of substantive appointment; and
- (b) in the case of promotion, for a period of one year from the date of such appointment:

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

- (2) Where, during the period of probation of a probationer, the appointing authority is of opinion that his conduct and work is not satisfactory and that he is not likely to become efficient, it may, before the expiry of the period,—
- (a) in the case of direct recruitment, terminate his service; and
  - (b) in the case of promotion, revert him to the post from which he was promoted.
- (3) After the completion of the period of probation including the extended period, if any, the appointing authority,—
- (a) if it is satisfied that the conduct and work of the probationer during his period of probation has been satisfactory, shall, subject to the provisions of sub-rule (4), confirm him; and
  - (b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, may,—
    - (i) in the case of direct recruitment, terminate his service; and
    - (ii) in the case of promotion, revert him to the post from which he was promoted.
- (4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the Government may, from time to time, prescribe by order.

## SCHEDULE

Sl. No.	Name of the specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification.
1	2	3	4	5
1	Chief Librarian	Between 25 and 35 years (Relaxable in the case of departmental candidates).	By promotion from amongst the Assistant Librarian and, if no candidate is found suitable for promotion, by direct recruitment.	<i>For promotion:</i> At least ten years' experience as Assistant Librarian.  <i>For direct recruitment:</i> (a) At least Second Class Master's degree in Library Science or its equivalent from a recognised university; and (b) at least ten years' experience as Librarian in a Govt. Medical Institution or organisation or in other organisations of repute.
2	Assistant Librarian	Between 21 and 25 years (Relaxable in the case of departmental candidates).	(i) 50% by promotion from amongst the Cataloguers; and (ii) 50% by direct recruitment	<i>For promotion:</i> At least three years' experience as Cataloguer.  <i>For direct recruitment:</i> At least Second Class Master's degree in Library Science or its equivalent from a recognised university.
3	Audiovisual Officer	Between 25 and 32 years (Relaxable in the case of departmental candidates).	By promotion from amongst the Audiovisual Technicians and Microfilm Technicians and, if no candidate is found suitable for promotion, by direct recruitment.	<i>For promotion:</i> (a) At least twelve years' experience in a feeder post of posts specified in column 4; and

(b) ability to plan, design and produce audiovisual teaching and research aids.

*For direct recruitment:*

- (a) At least Bachelor's degree from a recognised university.
- (b) diploma in Phototechnology from a recognised Institute; and
- (c) at least five years' experience in planning, designing and producing audiovisual teaching and research aids.

*For promotion:* At least 5 years' experience as Technical Assistant.

*For direct recruitment:* Master's degree in Library Science or its equivalent from a recognised university.

At least Bachelor's degree, preferably in any branch of Commerce, from a recognised university.

(a) Higher Secondary Certificate, preferably in Science Group, from a recognised Board; and

(b) Certificate from an audiovisual and photographic Institute. Preference will be given to candidates having experience in audiovisual photographic work.

By promotion from amongst the Technical Assistants and, if no candidate is found suitable for promotion, by direct recruitment.

By direct recruitment

Not exceeding 27 years

Ditto

Ditto

4 Cataloguer

5 Accountant

6 Audiovisual Technician. Between 21 and 27 years

5

4

3

2

1

7 Microfilm Technician	Not exceeding 27 years	By direct recruitment	(a) Higher Secondary Certificate, preferably in Science Group, from a recognised Board and (b) Certificate from an audiovisual and Photographic Institute.
8 Artist	Ditto	Ditto	Preference will be given to candidates having experience in micro-film equipment and technique.  Diploma in Fine Arts from a recognised university or a recognised Institute.  Preference will be given to candidates having experience in medical illustration.
9 Technical Assistant	Not exceeding 27 years (Relaxable by 3 years in the case of departmental candidates).	(a) 50% by promotion from amongst the Library Assistant and Cataloguing Assistants; and (b) 50% by direct recruitment.	<i>For promotion:</i> At least three years' experience in a feeder post or posts specified in column 4.  <i>For direct recruitment:</i>
			(a) At least Bachelor's degree from a recognised Institute; and (b) a certificate in Library Science from a recognised Institute.



10	Store-Keeper	..	Not exceeding 27 years	By direct recruitment	..	Higher Secondary Certificate from a recognised Board.	Preference will be given to candidates having type-writing skill.
11	Library Assistant	..	Between 21 and 27 years (Relaxable by 3 years in case of departmental candidates).	Ditto	..	(a) Higher Secondary Certificate from a recognised Board; and (b) a Certificate in Library Science from a recognised Institute.	Preference will be given to the candidates having experience in maintenance of stores.
12	Cataloguing Assistant	..	Ditto	Ditto	..	Ditto.	Preference will be given to candidates having type-writing skill.
13	Gastetner Operator	..	Ditto	Ditto	..	(a) Read up to Class VIII; and (b) Experience in operating duplicating machine.	
14	Book Sorter	..	Ditto	Ditto	..	(a) Read up to Class VIII; and (b) Knowledge of sorting and shelving books and journals.	
15	Daftary	..	Ditto	Ditto	..	Read up to Class VIII with skill in book binding.	

1	2	3	4	5
16	Peon ..	Between 21 and 27 years ..	By direct recruitment	Read up to Class VIII.
17	Darwan ..	Ditto ..	Ditto	(a) Read up to Class V; and (b) Shall possess good physique.

By order of the President

A.B.M. GHULAM MOSTAFA  
*Secretary.*