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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

MINISTRY OF WORKS

NOTIFICATION

Dhaka, the 29th November 1984

No. S.R.O. 520-L/84.—In pursuance of the Proclamation of the 24th March, 1982, and in exercise of all powers enabling him in that behalf, the President, after consultation with the Public Service Commission, is pleased to make the following rules, namely:—

THE OFFICERS AND STAFF (INTERNAL AUDIT DIRECTORATE OF THE MINISTRY OF WORKS) RECRUITMENT RULES, 1984.

1. **Short title**—These rules may be called The Officers and Staff Internal Audit Directorate of the Ministry of Works) Recruitment Rules, 1984.

2. **Definitions**—In these rules, unless there is anything repugnant in the subject or context,—

- (a) "appointing authority" means the Government and includes in relation to a specified post or class of posts, any Officer authorised by the Government to make appointment to such post or class of posts;
- (b) "Commission" means the Bangladesh Public Service Commission;
- (c) "recognised University or Board" means a University or Board, as the case may be, established by or under any law for the time being in force and includes any other University or Board declared by the Government, after consultation with the Commission to be a recognised University for the purpose of these rules;

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- (d) "requisite qualification", in relation to a specified post, means the qualification laid down in the Schedule in relation to that post;
- (e) "Schedule" means the Schedule annexed to these rules;
- (f) "specified post" means a post specified in the Schedule.

3. **Procedure for recruitment**—(1) Subject to the provisions of the Schedule, appointment to a specified post shall be made—

- (a) by direct recruitment; or
- (b) by promotion; or
- (c) by transfer on deputation.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and, in the case of direct recruitment, he is also within the age limit laid down in the Schedule for that post.

4. **Appointment by direct recruitment**—(1) No appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

- (a) is not a citizen of Bangladesh or permanent resident of, or domiciled in Bangladesh :

Provided that this clause shall not apply in the case of a person who is already in the service of the Republic;

- (b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

- (a) the person selected for appointment is certified in the case of a gazetted post, by a Medical Board set up for the purpose by the Director General of Health Services and in the case of a non-gazetted post, by an authorised Medical Officer, to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the specified post; and

- (b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be selected for appointment to a specified post unless—

- (a) he applied in such form, accompanied by such fee, if any, and before such date, as was notified by the authority while inviting applications for the post; and
- (b) in the case of a person already in Government service or in the service of a local authority, he applied through his official superior.

5. Appointment by promotion—(1) Appointment by promotion to a specified post shall be made on the recommendation of such Departmental Promotion Committee as the Government may constitute in this behalf.

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service:

Provided that appointment by promotion to a specified post of higher class shall be made on the recommendation of the Commission.

6. Probation—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation—

(a) in the case of direct recruitment, for a period of two years from the date of substantive appointment; and

(b) in the case of promotion, for a period of one year from the date of such appointment:

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer, the appointing authority is of opinion that his conduct and work is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period—

(a) in the case of direct recruitment, terminate his service; and

(b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation including the extended period, if any, the appointing authority—

(a) if it is satisfied that the conduct and work of the probationer during his period of probation has been satisfactory shall, subject to the provisions of sub-rule (4) confirm him; and

(b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, may—

(i) in the case of direct recruitment, terminate his service; and

(ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the Government, may, from time to time, direct.

SCHEDULE

Sl. No.	Name of the specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification and experience.
1	2	3	4	5
1	Director	..	By promotion from amongst the Assistant Directors of Internal Audit. OR By transfer on deputation of an Officer of the Bangladesh Audit Department from a post equivalent in rank and status.	For promotion—At least 7 years' experience as Assistant Director, Internal Audit.
2	Assistant Director	..	By promotion from amongst the Superintendents and Head Assistants of Internal Audit. OR By transfer on deputation of an officer of the Bangladesh Audit Department of the rank of Audit and Accounts Officer.	For promotion—At least 5 years' experience as Superintendent or Head Assistant of Internal Audit.
3	Superintendent	..	By promotion from amongst the Auditors, Upper Division Assistants and Steno-typists on seniority-cum-efficiency basis. OR By transfer on deputation of S.A.S. Superintendents from Bangladesh Audit Department.	(a) At least 5 years' service as Auditor or Upper Division Assistant. (b) At least 7 years' experience as Steno-typist.

MINISTRY OF COMMERCE

NOTIFICATION

Dhaka, the 1st December, 1984

No. S.R.O. 521-L/84.—In pursuance of the Proclamation of the 24th March, 1982, and in exercise of all powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following rules, namely:—

THE OFFICE OF THE REGISTRAR OF JOINT STOCK COMPANIES (NON-GAZETTED EMPLOYEES) RECRUITMENT RULES, 1984.

1. **Short title.**—These rules may be called The Office of the Registrar of Joint Stock Companies (Non-Gazetted Employees) Recruitment Rules, 1984.

2. **Definitions.**—In these rules, unless there is anything repugnant in the subject or context,—

(a) “appointing authority” means the Government and includes in relation to a specified post or class of such posts, any officer authorised by the Government to make appointment to such post or class of posts;

(b) “Commission” means the Bangladesh Public Service Commission;

(c) “probation” means a persons appointed on probation to a specified post;

(d) “recognised University” means a University established by or under any law for the time being in force and includes any other University declared by the Government, after consultation with the Commission, to be recognised University for the purpose of these rules.

(e) “requisite qualification” in relation to a specified post, means the qualification specified in the schedule in relation to that post; and

(f) “specified-post” means the post specified in the schedule.

3. **Procedure for recruitment.**—(1) Subject to the provisions of the schedule appointment to a specified post shall be made—

(a) by direct recruitment; or

(b) by promotion.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and experience and, in case of direct recruitment, he is also within the age limit as laid down in the schedule for that post.

4. **Appointment by direct recruitment.**—(1) No appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

(a) is not a citizen of Bangladesh, or a permanent resident of, or domiciled in Bangladesh;

Provided that this clause shall not apply in the case of a person who is already in the service of the Republic;

(b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

(a) the person selected for appointment is certified by a medical officer, not below the rank of Civil Surgeon, to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the specified post; and

(b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post unless—

(a) he applied in such form, accompanied by such fee and before such date, as was notified by the Commission while inviting applications for the specified post; and

(b) in the case of a person already in the service of the Republic or in the service of a local authority, he applied through proper channel.

5. Appointment by promotion.—(1) Appointment by promotion to a specified post shall be made on the recommendation of such Departmental Promotion Committee as the Government may constitute in this behalf.

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

6. Probation.—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation—

(a) in the case of direct recruitment, for a period of two years from the date of substantive appointment; and

(b) in the case of promotion, for a period of one year from the date of such appointment :

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer, the appointing authority is of opinion that his conduct and work is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period—

(a) in the case of direct recruitment, terminate his service; and

(b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation including the extended period, if any, the appointing authority:—

- (a) if it is satisfied that the conduct and work of the probationer during the period of probation has been satisfactory, shall subject to the provisions of sub-rule (4), confirm him; and
- (b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, it may—
 - (i) in the case of direct recruitment, terminate his service; and
 - (ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the Government, may from time to time, prescribe by order.

SCHEDULE

Sl. No.	Name of the specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification.
1	2	3	4	5
1	Examiner of Accounts.	Not exceeding 25 years.	(i) 50% by promotion from amongst the Upper Division Assistant and Steno-typist. (ii) 50% by direct recruitment	(i) <i>For promotion.</i> —5 years' experience as Upper Division Assistant or Steno-typist. (ii) Bachelor's Degree from a recognised University. Preference will be given to candidates having Bachelor's Degree in Commerce.
2	Inspector of Companies.	Ditto	Ditto	Ditto
3	Head Assistant	Ditto	By promotion from amongst the Upper Division Assistant and Steno-typist.	<i>For promotion.</i> —At least 5 years' experience in the feeder post or posts specified in column 4.

By order of the President
S. HASAN AHMAD
Secretary.

NOTIFICATION

Dhaka, the 1st December 1984

No. S.R.O. 522-L/84.—In pursuance of the Proclamation of the 24th March, 1982, and in exercise of all powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following rules, namely:—

**THE TRADE MARKS REGISTRY (NON-GAZETTED STAFF)
RECRUITMENT RULES, 1984.**

1. **Short title.**—These rules may be called The Trade Marks Registry (Non-Gazetted Staff) Recruitment Rules, 1984.
2. **Definitions.**—In these rules, unless there is anything repugnant in the subject or context,—
 - (a) “appointing authority” means the Registrar of Trade Marks;
 - (b) “Commission” means the Bangladesh Public Service Commission;
 - (c) “probationer” means a person appointed on probation to a specified post;
 - (d) “recognised University or Board” means a University or Board as the case may be established by or under any law for the time being in force and includes any other University or Board declared by the Government, after consultation with the Commission, to be a recognised University or Board for the purposes of these rules;
 - (e) “requisite qualification” in relation to a specified post, means the qualification laid down in the Schedule in relation to that post;
 - (f) “Schedule” means the Schedule annexed to these rules; and
 - (g) “specified post” means a post specified in the Schedule.
3. **Procedure for recruitment.**—(1) Subject to the provisions of the Schedule, appointment to a specified post shall be made—
 - (a) by direct recruitment;
 - (b) by promotion; or
 - (c) by transfer on deputation.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and, in the case of direct recruitment, he is also within the age limit laid down in the Schedule for that post.
4. **Appointment by direct recruitment.**—(1) No appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

 - (a) is not a citizen of Bangladesh, or a permanent resident of, or domiciled in, Bangladesh :

Provided that this clause shall not apply in the case of a person who is already in the service of the Republic;

(b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

(a) the person selected for appointment is certified by a medical officer competent to issue medical certificate in terms of rule 14 of the Service Rules, Part-I, to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the specified post; and

(b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post unless—

(a) he applied in such form, accompanied by such fee and before such date, as was notified by the Commission while inviting applications for the specified post; and

(b) in the case of a person already in Government service or in the service of a local authority, he applied through his official superior.

5. Appointment by promotion.—(1) Appointment by promotion to a specified post shall be made on the recommendation or such Departmental Promotion Committee as the Government may constitute in this behalf.

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

6. Probation.—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation—

(a) in the case of direct recruitment, for a period of one year from the date of substantive appointment; and

(b) in the case of promotion, for a period of one year from the date of such appointment:

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer, the appointing authority is of opinion that his conduct and work is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period—

(a) in the case of direct recruitment, terminate his service; and

(b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation including the extended period, if any, the appointing authority—

(a) if it is satisfied that the conduct and work of the probationer during his period of probation has been satisfactory, shall, subject to the provisions of sub-rule (4), confirm him; and

(b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory may—

(i) in the case of direct recruitment, terminate his service; and

(ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the appointing authority may, from time to time, direct.

SCHEDULE

Sl No.	Name of specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification and experience.
1	2	3	4	5
1	Assistant Examiner of Trade Marks.	Not exceeding 25 years.	(i) 50% by promotion from amongst the Upper Division Assistants/Steno-typists and Accountant. (ii) 50% by direct recruitment	(i) For promotion.—Must have at least five years' service in the feeder post or posts specified in column 4. (ii) For direct recruitment.—Must have a Bachelor's degree from any recognised University. Preference will be given to candidates having Bachelor's degree in law from a recognised University.
2	Head Assistant	--	By promotion from amongst the Upper Division Assistant/Steno-typists and Accountant.	5 years' service in feeder post or posts specified in column 4.
3	Librarian	Not exceeding 25 years.	By direct recruitment	Bachelor's degree in Library Science from a recognised University or passed Higher Secondary Certificate Examination from a recognised Board with certificate in Library Science having 2 years' experience in the line.

Sl. No.	Name of specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification and experience.
1	2	3	4	5
4	Accountant	Not exceeding 25 years.	By promotion from amongst the Lower Division Assistants and, if none is found suitable for promotion, by direct recruitment.	<p>(i) <i>For promotion.</i>—Must have at least 5 years' experience in the feeder post or posts specified in column 4 with knowledge of accounts work.</p> <p>(ii) <i>For direct recruitment.</i>—Must have a Bachelor's degree from a recognised University, preferably in Commerce.</p>

By order of the President

S. HASAN AHMA D
Secretary.

NOTIFICATION

Dhaka, the 1st December 1984

No. S.R.O. 523-L/84.—In pursuance of the Proclamation of the 24th March, 1982, and in exercise of all powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following rules, namely:—

THE IMPORTS AND EXPORTS CONTROL (NON-GAZETTED STAFF)
RECRUITMENT RULES, 1984.

1. **Short title.**—These rules may be called The Imports and Exports Control (Non-Gazetted Staff) Recruitment Rules, 1984.

2. **Definitions.**—In these rules, unless there is anything repugnant in the subject or context,—

- (a) “appointing authority” means the Chief Controller, Imports and Exports and includes, in relation to any specified post or class of such posts, any other officer authorised by him to make appointment to such post or class of posts;
- (b) “Commission” means the Bangladesh Public Service Commission;
- (c) “probationer” means a person appointed on probation to a specified post;
- (d) “requisite qualification” in relation to a specified post, means the qualification and experience laid down in the Schedule in relation to that post;
- (e) “Schedule” means the Schedule annexed to these rules; and
- (f) “specified post” means a post specified in the Schedule.

3. **Procedure for recruitment.**—(1) Subject to the provisions of the Schedule, appointment to a specified post shall be made—

- (a) by direct recruitment; or
- (b) by promotion.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and, in the case of direct recruitment, he is also within the age limit as laid down in the Schedule for that post.

4. **Appointment by direct recruitment.**—(1) No appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

- (a) is not a citizen of Bangladesh, or a permanent resident of or domiciled in, Bangladesh:

Provided that this clause shall not apply in the case of a person who is already in the service of the Republic;

- (b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

- (a) the person selected for appointment is certified by a medical officer competent to issue medical certificate in terms of rule 14 of the Service Rules, Part-I, to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the specified post; and
- (b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for an appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post by direct recruitment unless—

- (a) he applied in such form, accompanied by such fee and documents and before such date, as notified by the Commission inviting applications for the specified post; and
- (b) in the case of a person already in Government service or in the service of a local authority, he applied through his official superior.

5. Appointment by promotion.—(1) Appointment by promotion to a specified post shall be made on the recommendation of such Departmental Promotion Committee as the Chief Controller may constitute in this behalf.

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

6. Probation.—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation—

- (a) in the case of direct recruitment, for a period of two years from the date of substantive appointment; and
- (b) in the case of promotion, for a period of one year from the date of such appointment :

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer, the appointing authority is of the opinion that the conduct and work of the probationer is unsatisfactory and that he is not likely to become efficient, it may, before the expiry of that period—

- (a) in the case of direct recruitment, terminate the service of the probationer; and
- (b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation including the extended period, if any, the appointing authority—

- (a) if it is satisfied that the conduct and work of the probationer during his period of probation has been satisfactory, shall, subject to the provisions of sub-rule (4), confirm him; and

(b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, may—

- (i) in the case of direct recruitment, terminate his service, and
- (ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the appointing authority may, from time to time, direct.

SCHEDULE

Sl. No.	Name of the specified post.	Age limit for direct recruitment.	Method of recruitment.	Qualification.
1	2	3	4	5
1	Daftory	..	100% by promotion from amongst the M.L.S.S.	<i>For promotion.</i> —At least 5 years' experience in the feeder post, with knowledge of book binding.
2	Driver	Not less than 18 years.	By direct recruitment	Must have read up to class VIII and possess a licence for driving light or heavy transport vehicles as defined in The Motor Vehicles Ordinance, 1983 (LV of 1983). Persons having knowledge of motor mechanism will be given preference.
3	Darwan	Not exceeding 25 years.	Ditto	At least read up to class VIII with good physique.
4	M.L.S.S.	Not exceeding * 25 years.	Ditto	Ditto

By order of the President
S. HASAN AHMAD
Secretary.

NOTIFICATION

Dhaka, the 1st December 1984

No. S.R.O. 524-L/84.—In pursuance of the Proclamation of the 24th March, 1982, and in exercise of all powers enabling him in that behalf, the President, after consultation with Bangladesh Public Service Commission, is pleased to make the following rules, namely:—

THE DEPARTMENT OF AGRICULTURAL MARKETING AND GRADING
(OFFICERS AND STAFF) RECRUITMENT RULES, 1984.

1. **Short title.**—These rules may be called The Department of Agricultural Marketing and Grading (Officers and Staff) Recruitment Rules, 1984.

2. **Definitions.**—In these rules, unless there is anything repugnant in the subject or context,—

- (a) “appointing authority” means the Government and includes, in relation to any specified post or class of such posts, any officer authorised by the Government to make appointment to such post or class of posts;
- (b) “Commission” means the Bangladesh Public Service Commission;
- (c) “probationer” means a person appointed on probation to a specified post;
- (d) “recognised University or Board” means a University or Board established by or under any law for the time being in force and includes, any other University or Board declared by the Government, after consultation with the Commission, to be a recognised University or Board for the purpose of these rules;
- (e) “requisite qualification” in relation to a specified post means the qualification laid down in the schedule in relation to that post;
- (f) “Schedule” means the schedule annexed to these rules; and
- (g) “specified post” means a post specified in the schedule.

3. **Procedure for recruitment.**—(1) Subject to the provisions of the schedule and instructions relating to reservation and quota appointment to a specified post shall be made,—

- (a) by direct recruitment;
- (b) by promotion; or
- (c) by transfer on deputation.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and, in the case of direct recruitment, he is also within the age limit laid down in the schedule for that post.

4. **Appointment by direct recruitment.**—(1) No appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

- (a) is not a citizen of Bangladesh, or a permanent resident of or domiciled in, Bangladesh; and

(b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

(a) the person selected for appointment is certified by a Medical Board or Medical Officer set up or appointed for the purpose by the Director General of Health Services to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the specified post; and

(b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post unless—

(a) he applied in such form, accompanied by such fee and before such date, as was notified by the Commission while inviting applications for the specified post; and

(b) in the case of a person already in Government service or in the service of a local authority, he applied through his official superior.

5. Appointment by promotion.—(1) Appointment by promotion to a specified post shall be made on the recommendation of such Departmental Promotion Committee as the Government may constitute in the behalf:

Provided that appointment by promotion to a specified post of higher class shall be made on the recommendation of the Commission.

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

6. Probation.—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation—

(a) in the case of direct recruitment for a period of two years from the date of substantive appointment; and

(b) in the case of promotion, for a period of one year from the date of such appointment:

Provided that the appointing authority may for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer, the appointing authority is of opinion that his conduct and work is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period—

(a) in the case of direct recruitment, terminate his service; and

(b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation including the extended period, if any, the appointing authority—

- (a) if it is satisfied that the conduct and work of the probationer during his period of probation has been satisfactory shall, subject to the provisions of sub-rule (4), confirm him; and
- (b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory may—
 - (i) in the case of direct recruitment, terminate his service; and
 - (ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the Government may, from time to time, direct by order.

SCHEDULE

Sl. No.	Name of the post.	Age limit for direct recruitment.	Method of recruitment.	Qualification and Experience.
1	2	3	4	5
1	Director	...	By promotion from amongst Deputy Directors on the basis of seniority-cum-fitness. In case no candidate is found suitable or available for promotion, the post will be filled up by transfer on deputation till the Departmental candidates attain requisite experience.	15 years' experience in the concerned service including 5 years as Deputy Director in the Department.
2	Deputy Director (Marketing)	...	By promotion from amongst the Grading Officer/Testing Officer/Assistant Microbiologist on the basis of seniority-cum-fitness.	Five years' experience as Grading Officer/Testing Officer/Assistant Microbiologist in the Department.
3	Grading Officer	...	By promotion from amongst the Grading Inspector/Testing Assistants on the basis of seniority-cum-fitness.	Seven years' experience as Grading Inspector/Testing Assistant in the Department.
4	Testing Officer	...	By promotion from amongst the Grading Inspector/Testing Assistants on the basis of seniority-cum-fitness.	Seven years' experience as Grading Inspector/Testing Assistant in the Department.
5	Assistant Microbiologist.	...	By promotion from amongst the Grading Inspectors/Testing Assistants having Microbiology as a subject in the Degree class on the basis of seniority-cum-fitness.	Seven years' experience as Grading Inspector/Testing Assistant in the Department.

6	Grading Inspector/ Testing Assistant.	21-25 years.	By direct recruitment	B. Ag. Degree or Degree in Agricultural Animal Husbandry/Vet. Science/Fisheries.
7	Administrative Officer.	...	By promotion.—10 % from the Stenographer and 90 % from amongst the Accountant-cum-Cashiers and U. D. As on the basis of seniority-cum-fitness.	Five years' experience as Stenographer/Accountant-cum-Cashier/Upper Division Assistants in the Department.
8	Stenographers	...	By direct recruitment	As per recruitment rules published in Notification No. SRO-109-L/78/ED (SW-III)-3-18/78/128, dated 16-5-1978.
9	Accountant-cum-Cashier.	25 years	Ditto	B. Com. with minimum 3 years' experience in handling accounts and cash.
10	Upper Division Assistant.	...	As per recruitment rules prescribed by Government.	...
11	Store Keeper	25 years	By direct recruitment	H.S.C. Preference will be given to a candidate having experience in handling scientific apparatus, chemicals, etc. in Govt. or Autonomous/Semi-autonomous organisations.
12	Typist-cum-Lower Division Assistant.	25 years	As per recruitment rules prescribed by Government.	...
13	Laboratory Assistant	25 years	By direct recruitment	H.S.C. (Science Group) with experience in handling laboratory apparatus, chemical, etc.
14	Laboratory Attendant.	25 years	By direct recruitment	Read upto class IX, candidates having laboratory experience will be preferred.

1	2	3	4	5
15 Driver	25 years	By direct recruitment	Read up to Class IX with 5 years' experience in driving and having driving licence.	
16 MLSS	25 years	By direct recruitment	Read up to class VIII. Experience in riding of bicycle is essential.	
17 Chowkider	25 years	By direct recruitment	Read up to Class VIII, sound physique is essential.	

By order of the President

S. HASAN AHMAD

Secretary.