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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
MINISTRY OF FINANCE
Internal Resources Division

NOTIFICATION

Dhaka, the 18th December, 1984

No. S.R.O. 563-L/84.—In pursuance of the Proclamation of the 24th March, 1982 and in exercise of all powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following rules, namely :—

**THE CLASS II AND OTHER STAFF (NARCOTICS AND LIQUOR
DEPARTMENT) RECRUITMENT RULES, 1984.**

1. **Short title.**—These rules may be called The Class II and Other Staff (Narcotics and Liquor Department) Recruitment Rules, 1984.

2. **Definitions.**—In these rules, unless there is anything repugnant in the subject or context,—

- (a) "appointing authority" means the Government and includes any officer authorised by the Government to make appointment to any specified post or class of such posts;
- (b) "Commission" means the Bangladesh Public Service Commission.
- (c) "probationer" means a person appointed on probation to a specified post;

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- (d) "recognise University" means a University established by or under any law for the time being in force and includes any other University declared by the Government after consultation with the Commission, to be a recognised University for the purpose of these rules;
- (e) "requisite qualification", in relation to a specified post, means the qualification laid down in the Schedule in relation to that post;
- (f) "Schedule" means the Schedule annexed to these rules; and
- (g) "specified post" means a post specified in the Schedule.

3. Procedure for recruitment.—(1) Subject to the provisions of the Schedule and any instructions relating to reservation, appointment to a specified post shall be made—

- (a) by direct recruitment; or
- (b) by promotion.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and, in the case of direct recruitment, he is also within the age limit laid down in the Schedule for that post :

Provided that the upper age limit may be relaxed in the case of a person who has already been appointed to a specified post on *ad hoc* basis, by such period as he may have been holding the post continuously as an *ad hoc* appointee.

4. Appointment by direct recruitment.—(1) No appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission where such recommendations are required under the Bangladesh Public Service Commissions (Consultation) Regulation, 1979.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

- (a) is not a citizen of Bangladesh, or a permanent resident of, or domiciled in, Bangladesh :

Provided that this clause shall not apply in the case of a person who is already in service of the Republic;

- (b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

- (a) the person selected for appointment is certified, in the case of a gazetted post by a medical Board set up, or, in the case of a non-gazetted post, by a Medical Officer appointed, by the Director-General of Health Services in this behalf, to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the specified post; and
- (b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post unless—

- (a) he has applied in such form accompanied by such fee and before such date as was notified by the appointing authority while inviting applications for the specified post; and
- (b) in the case of a person already in Government service or in the service of a local authority, he has applied through his official superior.

5. Appointment by promotion.—(1) Appointment by promotion to a specified post shall be made on the recommendation of such Departmental Promotion Committee as the Government may constitute in this behalf:

Provided that appointment by promotion to a specified post of higher class shall be made on the recommendation of the Commission.

6. Probation.—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation,—

- (a) in the case of direct recruitment, for a period of two years from the date of such appointment; and
- (b) in the case of promotion, for a period of one year from the date of such appointment :

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer, the appointing authority is of opinion that his conduct and work is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period,—

- (a) in the case of direct recruitment, terminate his service; and
- (b) in the case of promotion, revert him to the post from which he was promoted.

(3) After completion of the period of probation including the extended period, if any, the appointing authority,—

- (a) if it is satisfied that the conduct and work of the probationer during his period of probation has been satisfactory, shall, subject to the provisions of sub-rule (4), confirm him; and
- (b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, may,—
 - (i) in the case of direct recruitment, terminate his service;
 - (ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the Government may, from time to time, prescribe by order.

SCHEDULE

| Sl. No. | Name of the specified post. | Age limit for direct recruitment. | Method of Recruitment. | Qualification. |
|---------|-----------------------------|---|--|---|
| 1 | 2 | 3 | 4 | 5 |
| 1 | Administrative Officer | ... | By promotion from amongst the Office Superintendent or, if no suitable Office Superintendent is available for promotion, by promotion of Head Assistants. | (i) At least 3 years' experience as Office Superintendent. (ii) At least 5 years' experience as Head Assistant. |
| 2 | Office Superintendent | .. | By promotion from amongst Head Assistant. If no suitable Head Assistant is available for promotion, by promotion from amongst the Stenographer and Upper Division Assistants in order of preference. | (i) At least 2 years' experience as Head Assistant. (ii) At least 5 years' experience as Stenographer. |
| 3 | Head Assistant | .. | By promotion from amongst the Upper Division Assistants. | (iii) At least 5 years' experience as Upper Division Assistant. |
| 4 | Inspector | Not exceeding 25 years. Relaxable up to 30 years for departmental candidates. | 75% by direct recruitment and 25% by promotion from amongst the Sub-Inspectors. | (i) For direct recruitment— (a) Bachelor's degree of a recognised University. (b) Measurement: Height 5'-4" for male candidates and 5'-2" for female candidates and chest 30"-32" for both. |

(ii) For promotions—

- (a) At least 5 years' of service as Sub-Inspector.
- (b) Measurement: Height 5'-4" for male candidates and 5'-2" for female candidates and chest 30"-32" for both.

| | | | |
|---|--------------------------------------|-----|--|
| 5 | Stenographer | .. | As per rules prescribed by the Government. |
| 6 | Upper Division Assistant. | .. | As per rules prescribed by the Government. |
| 7 | Stenotypist | .. | As per rules prescribed by the Government. |
| 8 | Lower Division Assistant-cum-Typist. | ... | As per rules prescribed by the Government. |

Not exceeding 25 years. Relaxable up to 30 years for departmental candidates.

25% by direct recruitment. 75% by promotion of Sepoy and Sepoy (Narcotics and Liquor).

- (a) For direct recruitment—
 - (i) Secondary School Certificate passed.
 - (ii) Height 5'-4" for male candidates and 5'-2" for female candidates and chest 30"-32" for both.
- (b) For promotion: At least 5 years' service as Sepoy or Sepoy (Narcotics and Liquor).

| 1 | 2 | 3 | 4 | 5 |
|----|---|--|-----------------------|---|
| 10 | Record Supplier | Not exceeding 25 years. Relaxable up to 30 years for departmental candidates. | By direct recruitment | Secondary School Certificate passed. |
| 11 | Driver | Ditto | Ditto. | Read up to Class VIII, must hold a valid Driving Licence with 3 years' experience. |
| 12 | Daftary | Not exceeding 25 years | Ditto | Class VIII passed with experience of books and registers binding. |
| 13 | Sepoy and Sepoy (Narcotics and Liquor). | Ditto | Ditto | (i) Secondary School Certificate passed. |
| 14 | Duplicating Machine Operator. | Ditto | Ditto | (ii) Height 5'-4" for male candidates and 5'-2" for female candidates and chest 30"-32" for both. |
| 15 | Night Guard | Ditto | Ditto | Secondary School Certificate passed and with experience of operating Duplicating Machine. |
| 16 | Sweeper | Ditto | Ditto | Class V passed. |
| | | | | Ditto. |

By order of the President

S. B. CHAUDHURI

Secretary.

MINISTRY OF LAND ADMINISTRATION AND LAND REFORMS

Section IV,

NOTIFICATION

Dhaka, the 18th December, 1984

No. S.R.O. 564-L/84-IV-CA-19/81.—In pursuance of the Proclamation of the 24th March, 1982, and in exercise of all powers enabling him in that behalf, the President is pleased to make the following further amendment in the Controller of Accounts (Internal Audit Organisation of the Land Administration and Land Reforms Division) Recruitment Rules, 1977, namely:—

In the aforesaid Rules, in rule 4, for sub-rule (1), the following shall be substituted, namely:—

“(1) An appointment to the post shall be made by Government.”

By order of the President

K. A. ZAMAN

Secretary.