

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

Bangladesh Stationery Office

Department of Printing & Publications

Ministry of Public Administration

Tejgaon I/A, Dhaka-1208, Bangladesh

Website: www.bso.dpp.gov.bd

Re-Tender Notice For Goods				
1.	Ministry / Division	Ministry of Public Administration		
2.	Agency/Department	Department of Printing & Publications		
3.	Purchaser Name :	Deputy Director, Bangladesh Stationery Office, Tejgaon, Dhaka-1208, Bangladesh		
4.	Purchaser Code :	Not used at present		
5.	Purchaser District :	Dhaka		0
6.	Invitation For :	Tender	0	Goods
7.	Invitation Ref. No. :	05.85.0000.009.04.005.23/63,		
8.	Date :	Date: 24.01.2024		
KEY INFORMATION				
9.	Procurement Method:	ICT	0	OTM
FUNDING INFORMATION				
10.	Budget and Source of Fund	Revenue Budget (GOB)	0	Government
11.	Development partner (if applicable)	N/A		
PARTICULAR INFORMATION				
12.	Project/programme Code (if applicable)	N/A		
13.	Project/programme Name(if applicable)	N/A		
14.	Tender package No. :	BSO-04/2023-2024		
15.	Tender package Name :	Security Plain Paper(Cartridge Paper), Light Yellow Colour, Size: 216 mm ×343mm (8.5"×13.5"), with registered watermark & secret code. 500 (Five Hundred) Sheets in a Ream/ packet & weight should be 3.50 Kgs per ream/ packet ±5%.		
16.	Tender Publication Date :	28.01.2024		
17.	Tender Last Selling date :	27.02.2024 (Office working time)		
18.	Tender Closing date and Time	28.02.2024 Time: 12:00 am.		
19.	Tender opening date and Time:	28.02.2024 Time: 2:30 pm.(The Conference Room "PADMA" Bangladesh Stationery Office, Tejgaon, Dhaka-1208, Bangladesh)		
20.	Name & Address of Office(s) :	Address(s)		
	-Selling Tender Document(Principal)	Bangladesh Stationery Office, Tejgaon, Dhaka-1208, Bangladesh		
	- Selling Tender Document(Others)	1) Office of the Director General, Department of Printing and Publications, Tejgaon, Dhaka-1208, Bangladesh. 2) Office of the Deputy Director, BG Press,Tejgaon, Dhaka-1208, Bangladesh 3) Office of the Deputy Director, Government Printing Press, Tejgaon, Dhaka-1208, Bangladesh 4) Office of the Deputy Director,Bangladesh Security Printing Press,Tejgaon, Dhaka-1208, Bangladesh 5) Office of the Deputy Director,Bangladesh Forms And Publications Office,Tejgaon,Dhaka-1208, Bangladesh. 6) Tender schedule is available in www.dpp.gov.bd/bso		
	-Receiving Tender Document	1) Office of the Director General, Department of Printing and Publications,Tejgaon, Dhaka-1208, Bangladesh. 2) Office of the Divisional Commissioner, Dhaka, Segunbagicha, Dhaka-1000, Bangladesh 3) The Deputy Secretary, Printing Branch, Ministry of Public Administration(MoPA), Bangladesh Secretariat, , Bhaban No-2,Room No-103 (1 st floor), Dhaka-1000, Bangladesh 4) Office of the Deputy Director, BG Press,Tejgaon,Dhaka-1208, Bangladesh 5) Office of the Deputy Director, Government Printing Press Tejgaon, Dhaka-1208, Bangladesh 6) Office of the Deputy Director, Bangladesh Security Printing Press,Tejgaon, Dhaka-1208, Bangladesh 7) Office of the Deputy Director,Bangladesh forms and publications Office,Tejgaon,Dhaka-1208, Bangladesh 8) Office of the Deputy Director, Bangladesh Stationery Office, Tejgaon, Dhaka-1208, Bangladesh		
	Opening Tender Document	The Conference Room "PADMA" Bangladesh Stationery Office, Tejgaon, Dhaka-1208, Bangladesh.		
21.	Place/Date/Time of Pre-Tender Meeting (Optional) :	Bangladesh Stationery Office, Tejgaon, Dhaka-1208, Bangladesh 08.02.2024 At 11:00 am. in the Conference Room "PADMA" Bangladesh Stationery Office, Tejgaon, Dhaka-1208, Bangladesh.		
22.	Eligibility of Tenderer :	All Qualified Tenderer who fulfill the terms and Conditions of the Schedule, Other than dibarment/black listed and any contraventioned of the code of ethics of the tenderer.		

INFORMATION FOR TENDERER					
	i) Brief Description of Goods		i) Security Plain Paper(Cartridge Paper), Light Yellow Colour, Size: 216 mm ×343mm (8.5"×13.5"), with registered watermark & secret code. 500 (Five Hundred) Sheets in a Ream/ packet & weight should be 3.50 Kgs per ream/ packet ±5%. Quantity: 300 (Three Hundred) Metric Ton.		
	ii) Packet Specification		ii) Wrapping: Reams must be wrapped with the best quality, 85±5% GSM offset paper outside with polythine laminated colour deep blue and Yellow (According to the guide sample) The outer packing may be clearly marked on at least Four slides as follows: a) Name of Goods; b) Size, c) Substance; d) Quantity of Sheets in a ream/packet, e) Name of manufacturer and f) Name of the destination.		
	iii) Packing & Marking		iii) To be securedly packed with the sea worthy packing and clearly marked for the safe transit by sea, rail & road marking should be as under : Gross weight : Net weight : Measurement : No. of package : Name of goods : Size : Substance : Sheet per ream/Packet : Country of Origin : L/C No: Name of manufacturer :		
24.	Brief Description of Related Services		--		
25.	Price of Tender Document/Schedule (Non-Refundable) . Tender Schedule Can be Purchased on Cash Payment from respective offices or by down- loading from Website.		BDT= 4,000 /-(Four Thousand) or USD=37.00 (Thirty Seven) Only. In Case of Collecting Schedule from Website:www.bso.dpp.gov.bd the price of the schedule as pay order/Bank draft from any schedule bank of Bangladesh bank must be submitted with the tender document in favour of Deputy Director, Bangladesh Stationery Office, Tejgaon, Dhaka-1208, Bangladesh, otherwise tender will be treated as cancelled.		
	Lot No	Identification of Lot	Location	Tender Security Amount in BDT or USD	Completion Time in weeks / months
26.	Single Lot	Security Plain Paper(Cartridge Paper), Light Yellow Colour, Size: 216 mm × 343 mm (8.5"×13.5"), with registered watermark & secret code. 500 (Five Hundred) Sheets in a Ream/ packet & weight should be 3.50 Kgs per ream/packet ±5%. Quantity: 300 (Three Hundred) Metric Ton.	Dhaka	BDT: 40,00,000/- (Forty Lakh) or Equivalent to USD: 37,000.00 (Thirty Seven Thousand) only (As per Schedule).	As per Schedule
Purchaser DETAILS					
27.	Name of Official Inviting Tender:		Brenjon Chambugong		
28.	Designation of Official Inviting Tender:		Deputy Director		
29.	Address of Official Inviting Tender :		Bangladesh Stationery Office, Tejgaon, Dhaka-1208, Bangladesh		
30.	Contact Details of Official Inviting Tender :		Phone:+88-02-2266603937(At office working day) & e-mail: dd.bso@dpp.gov.bd		
31.	The Purchaser reserves the right to reject all tenders or annul the Tender proceedings.				

N. B. Full specification and other terms and conditions shall be considered as per Schedule.

Special terms and Conditions :

- In case of unavoidable circumstances, if the total transports and communications system is disrupted on the date of receiving & opening the tender, the same will be received and opened on the next following office working day.
- The Tenderers should be quoted their unit price (Per Matric Ton) and total price in the schedule both in words and Figures in USD or EURO or GBP.
- The Tenderers should be submitted their offers in the letter head pad duly filled & signed in every page of schedule in sealed envelope with name, address and position address to the Deputy Director, Bangladesh Stationery office, Tejgaon, Dhaka-1208, Bangladesh.

Website: 1. www.cptu.gov.bd
2. www.bso.dpp.gov.bd


 24.01.2024
 Brenjon Chambugong
 Deputy Director
 Bangladesh Stationery Office
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