GOVERNMENT OF THE PEPOLE'S RE-PUBLIC OF BANGLADESH

BANGLADESH SECURITY PRINTING PRESS

DEPARTMENT OF PRINTING & PUBLICATIONS
(MINISTRY OF PUBLIC ADMINISTRATION)
TEJGAON, DHAKA-1208.

TENDER DOCUMENT FOR THE PROCUREMENT OF PROGRAMMABLE CHEQUE BOOK FINISHING MACHINE (HIGH QUALITY) ON CFR, ICD KAMALAPUR, DHAKA BASIS.

INVITAION TENDER NO. : 05.84.0000.014.07.014.23-24/774

ISSUED ON : 04/02/2024

Price of Tender Schedule : BD Tk. 4,000.00 (Four Thousand) or Equivalent USD/ EURO (Non-refundable).

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TEJGAON, DHAKA-1208.

Bangladesh Security Printing Press Tejgaon, Dhaka-1208

Tender No.05.84.0000.014.07.014.23-24/774

Date: 04/02/2024

International Tender Notice

Sealed tenders are hereby invited from the Manufacture/Principal/Local Agent for purchase of the following item for Bangladesh Security Printing Press. The tender documents should be read and filled up carefully, so that the offered complies with the tender documents. Conditional or alternative offer shall not be evaluated.

1	Ministry/Division	Ministry of Public Administration
2	Agency/Department	Department of Printing & Publications, Tejgaon, Dhaka.
3	Office of Procuring Entity	Bangladesh Security Printing Press, Tejgaon, Dhaka.
4	Name of Procuring Entity	Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka-1208.
5	District of the Procuring Entity	Dhaka.
6	Invitation for	Supply, Installation, Testing, Confirming of operation and Implementation of 01(One) No. Programmable Cheque Book Finishing Machine (High Quality)
7	Invitation Ref. No	05.84.0000.014.07.014.23-24/774
8	Date	04/02/2024
KEY INFORMATION		
9	Procurement Method	Open Tendering Method (OTM), Inernational.
FUNDING INFORMATION		
10	Source of Funds	Revenue Budget (Government of Bangladesh).
PARTICULAR INFORMATION		
11	Tender Package Name	Supply, Installation, Testing, Confirming of operation and Implementation of 01(One) No. Programmable Cheque Book Finishing Machine (High Quality)
12	Tender Publication Date	Date: 06/02/2024
13	Last Date and Time for Selling Tender Document	Date: 18/03/2024 Time: 4:00 PM (BST)
14	Tender Closing Date and Time	Date: 19/03/2024 Time: 1:00 PM (BST)
15	Tender Opening Date and Time	Date: 19/03/2024 Time: 2:00 PM (BST)
16	Name and Address of the office(s)	Name and Address:
	- Selling Tender Document (Principal)	Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka.
	- Selling Tender Document (Others)	1. Director General, Department of Printing & Publications, Tejgaon, Dhaka. 2. Deputy Director, Bangladesh Govt. Press, Tejgaon, Dhaka. 3. Deputy Director, Govt. Printing Press, Tejgaon, Dhaka. 4. Deputy Director, Bangladesh Stationery Office, Tejgaon, Dhaka. 5. Deputy Director, Bangladesh Forms & Publication office, Tejgaon, Dhaka. 6. Website: www.dpp.gov.bd/bsppress
	- Receiving Tender Document	1. Director General, Department of Printing & Publications, Tejgaon, Dhaka. 2. Divisional Commissioner Office, Segunbagicha, Dhaka. 3. Senior Assistant Secretary, Printing Branch, Ministry of Public Administration, Bangladesh Secretariat, Bhaban No.2, Dhaka. 4. Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka. 5. Deputy Director, Bangladesh Govt. Press, Tejgaon, Dhaka. 6. Deputy Director, Govt. Printing Press, Tejgaon, Dhaka. 7. Deputy Director, Bangladesh Stationery Office, Tejgaon, Dhaka. 8. Deputy Director, Bangladesh Forms & Publication office, Tejgaon, Dhaka.
	- Opening Tender Document	Office of the Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka.
INFORMATION FOR TENDERER		
17	Brief Description of Goods or Works	Supply, Installation, Testing, Confirming of operation and Implementation of 01(One) No. Programmable Cheque Book Finishing Machine (High Quality)
18	Brief Description of Related Services	(1) Installion of machine and equipments. (2) Training of 4(Four) operators on "Operation & Maintenance" of the machine locally first time after installation for a period of 15(Fifteen) working days and after 3(Three) months same training of same operators second time for a period of 10(Ten) working days must be provided by the supplier free of cost at consignee's end. (3) The machine must have 02(Two) years guarantee from the date of acceptance and any parts is required during guarantee period must be supplied by the supplier/local agent at free of cost to keep the machine in running condition.

			(4) The supplier shall have to supply spare parts as well as after sale service for 5(Five) years for the machine as when required by the consignee for its smooth operation/running. (5) Carriage in out/transportation cost (charge and others) will be bear by the supplier.		
19	Eligibility of Tenderer's		Tenderers must have 5(Five) years specific experience in successful supply, installation and after sales services for providing Programmable Cheque Book Finishing Machine (High Quality)/Pre Press/Post Press/Offset Printing Machine (Similar Machine) in Govt./Semi-Govt./Autonomous Organizations in Bangladesh last 8(Eight) years. They will have to submit Certificate of Satisfaction/Evidence from Govt./Semi-Govt./Autonomous Organizations to whom they have supplied Pre Press/Post Press/Offset Printing Machine (Similar Machine) and provided related goods and after sales services at least 2(Two) contracts in the last 8(Eight) years.Tenderers will have to submit documents showing their technical and manpower strength (At least 2 Engineers employed in their organization) for providing after sales services.		
20	Lot No.	Identification of Goods	Tender Document Price	Tender Security Amount	Completion Time
	01	Supply, Installation, Testing, Confirming of operation and Implementation of 01(One) No. Programmable Cheque Book Finishing Machine (High Quality)	BD TK. 4,000.00 or Equivalent USD/EURO (Non-refundable)	BD TK. 13,00,000.00 or Equivalent USD/EURO (Refundable)	As per Tender Schedule
PROCURING ENTITY DETAILS					
21	Name of Official Inviting Tender		Md. Shakhawat Hossain		
22	Designation of Official Inviting Tender		Deputy Director (Deputy Secretary)		
23	Address of Official Inviting Tender		Bangladesh Security Printing Press, Tejgaon, Dhaka.		
24	Contact details of Official Inviting Tender		Tel: 088-02-226603934	Fax:	E-mail: dd.bsp@dpp.gov.bd
25	Place/Date/Time of Pre-Tender Meeting (Optional)		Office of the Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka. Date: 20/02/2024 at 11:00 AM		

Special Instruction:

a) No tender will be received after the deadline of submission.
b) If is not possible to receive/open the tender on the schedule date for any unavoidable circumstances the same will be received/opened on the next working date at the same time and venue.
c) The Procuring Entity reserves the right to omit, increase or decrease the quantity of tender items.
d) Tender document price has to be paid by Pay Order and tender security amount has to be paid in Pay Order/Bank Guarantee will be in favor of Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka.
e) CD, Vat, Taxes and other charges have to be paid as per Rules of the Government of Bangladesh.
f) The bidders must abide by the decision of the HOPE/Procuring entity.
g) The authority reserves the right to accept or reject or rectify any or all the tender without assigning any reason whatsoever.
h) All terms and conditions are included in tender documents.

06.02.24

(Md. Shakhawat Hossain)
(Deputy Secretary)
Deputy Director
Bangladesh Security Printing Press
Tejgaon, Dhaka
Telephone: 088-02-226603934.

Bangladesh Security Printing Press Tejgaon, Dhaka-1208

CONTENTS OF THE DOCUMENTS:

Invitation for Tenders.

Section 1.	Instruction to Tenderers (As in STD).
Section 2.	Tender Data Sheet.
Section 3.	General Conditions of Contract (As in STD).
Section 4.	Particular Conditions of Contract.
Section 5.	Tender & Contract Forms.
Section 6.	Schedule of Requirements.
Section 7.	Technical Specification.
Annexure-1	Indemnity Bond.
Annexure-2	Indemnity Bond.

Section 2. Tender Data Sheet

ITT Clause	**Amendments of, and Supplements to, Clauses in the Instruction to Tenderers**
	A. General
ITT 1.1	The Purchaser is: Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka.
ITT 1.2	The Name of the Tender is: Supply, Installation, Testing, Confirming of operation and Implementation of 01(One) No. Programmable Cheque Book Finishing Machine (High Quality)
ITT 3.1	The Source of public fund is: Revenue Budget, Government of Bangladesh (GOB).
ITT 5.1	Tenderers from the following country is not eligible: Israel.
ITT 6.1	Machine and Related Services from the following country is not eligible: Israel.
	B. Tender Document
ITT 8.2	The following offices of the purchaser or authorised agents for the purpose of providing the Tender Document: 1. Director General, Department of Printing & Publications, Tejgaon, Dhaka. 2. Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka. 3. Deputy Director, Bangladesh Govt. Press, Tejgaon, Dhaka. 4. Deputy Director, Govt. Printing Press, Tejgaon, Dhaka. 5. Deputy Director, Bangladesh Stationery office, Tejgaon, Dhaka. 6. Deputy Director, Bangladesh Forms & Publication office, Tejgaon, Dhaka. 7. Tender Schedule will be available in **www.dpp.gov.bd/bsppress** (The price of the schedule as Pay Order from any Schedule Bank must be submitted with the tender document in favour of Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka, otherwise tender will be treated as cancelled.)
ITT 9.1	For clarification of Tender purposes only, the Purchaser's address is: Attention : Md. Shakhawat Hossain Address : Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka. Telephone : 088-02-226603934 Fax No. : ---- E-mail : dd.bsp@dpp.gov.bd
ITT 10.1	The Pre-Tender meeting shall be held at: Address : Office of the Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka. Time & Date : Date: 20/02/2024 at 11:00 AM
	C. Qualification Criteria
ITT 13.1	The maximum of arbitration awards against a Tenderer shall be five over the last five years.
ITT 14.1(a)	Tenderers must have 5(Five) years specific experience in successful supply, installation and after sales services for providing Programmable Cheque Book Finishing Machine (High Quality)/Pre Press/Post Press/Offset Printing Machine (Similar Machine) in Govt./Semi-Govt./Autonomous Organizations in Bangladesh last 8(Eight) years. Tenderers will have to submit documents showing their technical and manpower strength (At least 2 Engineers employed in their organization) for providing after sales services.

ITT 14.1(b)	The Tenderer will have to submit Certificate of Satisfaction/Evidence from Govt./Semi-Govt./Autonomous Organizations to whom they have supplied Programmable Cheque Book Finishing Machine/Pre Press/Post Press/Offset Printing Machine (Similar Machine) and provided related goods and after sales services at least 2(Two) contracts in the last 8(Eight) years. i.e. years counting backward from the date of publication of IFT in the newspaper.
ITT 14.1(c)	The minimum supply and/or production capacity of machine per year is: N/A.
ITT 15.1(a)	The minimum amount of liquid asset or working capital or credit facility is BD Tk. 4,00,00,000.00 (Four Crore) or equivalent USD/EURO
ITT 16.2	The maximum of percentage [.....] of machine allowed to be subcontracted: Not allowed.
D. Preparation of Tender	
ITT 21.1(q)	1. The Tenderer shall submit its Tender with the following additional documents: a) Original Printed illustrative literature stating Brand Name, Country Name, Model Number and year of manufacturing; b) Original Spare Parts Catalouge and a list of recommended spare parts covering all slow moving and routine spare parts and whatsoever required during warranty and maintenance period with item-wise price; c) Guarantee Certificate/Declaration (certified by original manufacturer) for continued availavity of spare parts through out the working life of the printing machine; d) Guarantee Certificate/Declaration that proposed machines are brand new, un-used incorporated latest technology and suitable for Bangladesh environment (certified by original manufacturer); e) The Tenderer will have to submit Certificate of Satisfaction/Evidence from Govt./Semi-Govt./Autonomous Organizations to whom they have supplied Programmable Cheque Book Finishing Machine/Pre Press/Post Press/Offset Printing Machine (Similar Machine) and provided related goods and after sales services at least 2(Two) contracts in the last 8(Eight) years; f) List of users in Bangladesh with contract address; g) Moreover, the following documents to be submitted regarding local Agent/Dealer: i) Purchase receipt of original tender document ii) Photocopy up to date Trade License; iii) Photocopy up to date Intending Registration Certificate; iv) Photocopy of Dealership/Agency Certificate; v) Photocopy up to date Income Tax Clearance Certificate; vi) Photocopy of VAT Registration Certificate; vii) Original tender document with seal and sign by the tenderer/manufacturer; viii) Tender Security (Pay Order/Bank Guarantee) from any Schedule Bank/International Bank in Bangladesh in favour of Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka; ix) List of papers (index of content) with a view of trace/identity the required papers; x) If any of the above documents is included in any clause of this tender documents will be treated as compliance; h) Any other documents specified in other section and not included here by mistake, will be included. Besides this, the tenderer may include additional appropriate papers but must be properly indexed in the content.

ITT 22.1	Alternatives shall not be permitted.
ITT 23.3	**Tenders are being invited for single lot.**
ITT 23.11(c) 23.12(c) 23.12(e)	The final destination of the machine is: Bangladesh Security Printing Press, Tejgaon, Dhaka-1208.
ITT 23.12(a)	Place of Destination: ICD (Inland Container Depots), Kamalapur, Dhaka. Bangladesh.
ITT 23.12(d)	In addition to the CFR (Cost and Freight) price specified in ITT 23.12(a), the price of the machine manufactured outside Bangladesh shall be quoted: **As per Form PG4-3B.**
ITT 24.3	Name of the foreign currency: USD/EURO/JPY
ITT 25.2(b)	Spare parts are: **As necessary in guarantee period.** Period of time the machine are expected to be functioning (For the purpose of spare parts): **30(Thirty) days.**
ITT 26.1(b)	Manufacturer's Authorization Letter is: **Required.** A Manufacturer's Authorization Letter is required for Programmable Cheque Book Finishing Machine (High Quality) listed in section 6: Schedule of Requirements.
ITT 26.1(c)	After sales service is: Required for the guarantee period. Maintenance services may also be required for 5(Five) years after guarantee period if those are contracted.
ITT 27.2	The Tender validity period shall be: 120 days from the last date of submission.
ITT 29.3	The amount of the Tender Security shall be: Tk. 13,00,000.00 (Thirteen Lac) or Equivalent USD/EURO. The tender security shall be submitted as Pay Order/Bank Guarantee from any Schedule Bank/International Bank in Bangladesh.
ITT 34.1	In addition to the original tender: N/A
E. Submission of Tender	
ITT 35.2(c)	The inner and outer envelopes shall bear the following additional identification marks:
	From Tenderer Name and Address: Contract Number: Phone: E-mail: Fax: Website (If any): Seal: To Deputy Director Bangladesh Security Printing Press Tejgaon, Dhaka-1208. Bangladesh.
ITT 35.7	Tenderer shall not have the option of submitting their tender electronically.
ITT 35.8	If bidders shall have the option of submitting their bids electronically, the electronic bidding submission procedures shall be: **Not Applicable.**
ITT 36.1	a) For Tender submission purposes only, the purchaser's address is: Md. Shakhawat Hossain (Deputy Secretary), Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka-1208. b) The deadline for submission of Tender is 19/03/2024, Time: 1.00 PM. (BST)

F. Opening and Evaluation of Tenders	
ITT 42.2	The Tender opening shall take place at: Address : At the office room of Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka. On time and date : 2.00 PM (BST) on 19/03/2024.
ITT 51.1	Domestic preferance shall not be a tender evaluation factor.
ITT 52.5	The applicable economic factors, for the purposes of evaluation of Tenders shall be as follows: a) **Adjustment for Deviations in the Delivery and Completion Schedule** "The Machine covered by this Tendering process are required to be delivered in accordance with, and completed within, the Delivery and Completion Schedule specified in Section 6, Schedule of Requirements. No credit will be given for earlier completion. Tender offering delivery schedules beyond the time specified in Section 6, Schedule of Requirement, shall be rejected," b) **Cost of major replacement components, mandotory spare parts, and service** Not Applicable. c) The cost of maintenance services (according to the list of related services) d) Cost submitted without optional items will not be evaluated.
G. Award of Contract	
ITT 61.1	The maximum percentage by which quantities per item may be increased is: N/A The maximum percentage by which quantities per item may be decreased is: N/A
ITT 63.2	The amount of performance security shall be 10% of the Contract Price in USD/EURO
ITT 70.5	The name and address of the office where complaints to the Purchaser are to be submitted is: Attention : Md. Shakhawat Hossain (Deputy Secretary) Address : Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka-1208.

Section 4. Particular Conditions of Contract

GCC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
GCC 1.1(j)	The Purchaser is: Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka-1208. Telephone : 088-02-226603934 Fax : ----- E-mail : dd.bsp@dpp.gov.bd website : www.dpp.gov.bd/bsppress
GCC 1.1(o)	The site's/points of delivery is: Bangladesh Security Printing Press, Tejgaon, Dhaka-1208.
GCC 5.1.(i)	The following documents shall also be part of the Contract: a. Contract Agreement. b. Notification of Award. c. Tender and the appendix to tender. d. General Conditions of Contract. e. Particular Condition of Contract. f. General Specification. g. Technical Specification. h. The price Schedule of requirements. i. Letter of Communications. j. Certificate or document of evidences of authorization service center or service engineer by the manufacturer for all the items.
GCC 11.1	For notices, the purchaser's contact details shall be: Attention : Deputy Director Address : Bangladesh Security Printing Press, Tejgaon, Dhaka-1208. Telephone : 088-02-226603934. Fax : ---- E-mail : dd.bsp@dpp.gov.bd
	For notices, the supplier's contact details shall be: Attention : Address : Telephone : Fax : E-mail :

GCC 18.1	The scope of supply shall be defined in: Asper Section 6, Schedule of Supply. **<u>The nature of the goods to be supplied are:</u>** Supply Installation, Testing, Confirming of operation and Implementation of 01(One) No. Programmable Cheque Book Finishing Machine (High Quality) for Bangladesh Security Printing Press. **Lot: Single Lot.** **<u>The Related Services are:</u>** 1. Item No. 1: Installation, Testing, Confirming of operation and Implementation of Programmable Cheque Book Finishing Machine (High Quality). 2. **Pre-Shipment Inspection:** Pre-Shipment Inspection will be held in manufacturer's premises with 4(Four) persons nominated by the procuring antity. The duration of the inspection will be 5(Five) working days excluding the travel period. All the expenses including travel fare, lodging, local expenses and standard daily allowances will be borne by the manufacturer/supplier/local agent.
GCC 22.2	**The packing, marking and documentation within and outside the packages shall be:** A complete packing list indenting the content of each package shall be enclosed in a waterproof envelope and shall be secured to the outside of the packing case. In addition, package shall be marked with indelible ink/paint in bold letters. **The outer packing may be clearly marked on at least four slides as follows:** Name and address of Purchaser : Name of the Supplier : Contract Description : Final Destination/Delivery Point : Country of Origin : Gross weight : Net weight : Package Number of Total Number of Packages : Brief description of the content : Any special lifting instructions : Any special handling instructions : Upright markings, where appropriate, shall be placed on all four vertical sides/package. **All materials used for packing shall be environmentally natural.**

GCC 23.2	Details of shipping and documents to be furnished by the supplier shall be: Upon shipment, the supplier shall notify the purchaser and the insurance company by talex or fax the full details of the shipment, including contract number, description of machine, quantity, the vessel, the bill of lading number and date, port of loading, date of shipment, port of discharge, etc. The supplier shall send the following documents to the purchaser, with a copy to the insurance company: a) 2(Two) Copies of the Supplier's invoice showing the description of the Machine, quantity, unit price and total amount; b) Original and copies of the negotiable, clean, on-board bill of lading marked "freight prepaid" and 2(Two) copies of non-negotiable bill of lading; c) 2(Two) Copies of the packing list identifying the contents of each package; d) Certificate of Origin; e) Manufacturer's/Supplier's guarantee certificate; f) Inspection Certificate, issued by the nominated agency, and the supplier's factory inspection report. The purchaser shall receive the above documents at least 10(Ten) days before arrival of the machine at the port or place of arrival and, if not received, the supplier will be responsible for any consequent expenses.
GCC 25.1	The Contract price is: [.....]
GCC 27.1	**Payment for machine supplied from abroad:** The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: 1. The payment shall be made through an irrevocable confirmed letter of credit opened in favour of the Supplier in a scheduled Bank of Bangladesh; Payment of foreign currency shall be made in currency USD/EURO/JPY a) Payment will be made in 2(Two) installments. 80% payment will be made against shipping documents at sight. b) Balance 20% payment of the contract price shall be paid after received of the machine upon submission of claim supported by the acceptance certificate issued by the purchaser. c) Payment of local currency portion shall be made in Bangladeshi Taka (BDT) after presentation of claim supported by a certificate from the purchaser declairing that the machine have been delivered and that all other contracted related services have been purformed.
	Payment for machine and services supplied from within the Bangladesh: Payment for machine and services supplied from within the purchaser's country shall be made in Bangladeshi Taka (BDT), as follows: (a) Advance payment: None (b) For Training: All expenses will be borne by the supplier.
GCC 27.3	Payments shall be made is no case later than the 60 (Sixty) days after submission of an invoice or request for payment by the supplier, and after the purchaser has accepted it.
GCC 27.5	The payment-delay period after which the Purchaser shall pay interest to the supplier shall be NONE days arbitration award. The interest rate shall be applied is NONE percent.

Bangladesh Security Printing Press, Tejgaon, Dhaka-1208

GCC 28.2	The insurance coverage shall be: The Shadaran Bima Corporation, Branch No-14, 80/A, Siddeswary Circular Road, Shahjalal Complex (5th Floor), Dhaka will insurer the stores and issue premium bill in the name of consignee (The Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka) who will arranged payment of necessary premium (Provisional/final as the case may be). Shadaran Bima Corporation will issue cover note/policies in the name of the consignee's on receipt of premium only. The Insurance should cover risk from beneficiary's warehouse on the consignee's end.
GCC 32.1	The inspection & test shall be conducted at: (1) Pre-shipment inspections (PSI) and tests will be held at tenderers office/manufacturer's premises. (2) Post-shipment inspections and tests shall be conducted at Bangladesh Security Printing Press. The purchaser's right to inspect. & test where appropriate, reject the machine after delivery, shall in no way be limited waived by the reasons of machine having previously been inspected, tested or passed by the purchaser or its representative period the machine Shipment/use. And Supplier should bear all the fees and office expenditure for testing (if any) of machine in the Govt. Laboratory.
GCC 33.3	The period of validity of the guarantee shall be: 2(Two) years for the machine. Increased up to the safe life period of the products from the date of delivery. For purposes of the guarantee, the place of final destination shall be: Bangladesh Security Printing Press and period of guarantee will commence from the date of acceptance certificate from the purchaser.
GCC 33.6	The supplier shall correcet any defects covered by the guarantee within 60 days of being notified by the purchaser of the occurrence of such defects.
GCC 35.1	The applicable rate for liquidated damages for delay shall be 0.5% of the contract price per week or thereof.
	The maximum amount of liquidated damage shall be 10% of the contract value.
GCC 47.2	Arbitration shall be take place in: The office of the Director General, Department of Printing & Publication, Tejgaon, Dhaka.

Bangladesh Security Printing Press
Tejgaon, Dhaka-1208

Section 5. Tender and Contract Forms

Form	Title
	Tender Forms
PG4 -1	Tender Submission Letter
PG4 - 2	Tenderer Information Sheet
PG4 - 3B	Price Schedule for Machine
PG4 - 4	Specifications Submission and Compliance Sheet
PG4 - 5	Manufacturer's Authorisation Letter
PG4 - 6	Bank Guarantee for Tender Security
	Contract Forms
PG4 -7	Notification of Award
PG4 - 8	Contract Agreement
PG4 - 9	Bank Guarantee for Performance Security

Forms PG4-1 to PG4-6 comprises part of the Tender and should be completed as stated in ITT Clause 21.

Forms PG4-7 to PG4-9 comprises part of the Contract as stated in GCC Clause 5.

Tender Submission Letter (Form PG4-1)

Invitation for Tender No: 05.84.0000.014.07.014.23-24/774 Date: 04/02/2024

Tender Lot No: 1

To

The Deputy Director
Bangladesh Security Printing Press,
Tejgaon, Dhaka-1208.

We, the undersigned, offer to supply in conformity with the Tender Document the following Machine and Related Services, Viz:

The total price of our tender, excluding price reduction (s) is:

(In figure) Tk.

(In words) Tk. ( ) only.

If applicable under instruction to Tenderers (ITT) Sub-Clause 23.1, in case we are awarded more than one contract (lot) in the package, this documents/cross-discounts offered and the methodology for its application is:

We undertake, if our tender is accepted to delivery the machine in 24(Twenty Four) weeks from the date of receiving of workable L/C in accordance with the delivery schedule specified in the Schedule of Requirements.

Our Tender shall be valid for the period stated in the tender data sheet and it shall remain binding upon us and may be accepted at any time before the expiration of that period. A tender security in the amount stated in the tender data sheet is attached in the form of a PO/BG No..... Date.....Name of Bank.....Guarantee which shall be valid till .....

If our tender is accepted, we commit to obtaining a performance security in the amount stated in the tender data sheet and valid for period of 24 months beyond the date of completion of our performance obligation under the contract, including any warranty obligations.

We declare that ourselves, and any subcontractors or suppliers for any part of the contract, have nationalities from eligible countries and that the machine and related services will also be supplied from eligible countries. We also declare that your Government has not declared us, and any subcontractors or suppliers for any part of the contract, ineligible on charges of engaging in corrupt, fraudulent, collusive or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the contract, and are aware of the relevant provisions of the binding documents (ITT Clause-3).

We understand that your written Notification of Award shall constitute the acceptance of our tender and shall become a binding contract between us, until a formal contract is prepared and executed.

We understand that you are not bound to accept the lowest evaluated tender or any other tender that you may receive.

Signature:

Name:

Signed on:

In the Capacity of:

Name of the Firm:

Full Address:

Telephone: Fax:

E-mail:

Tenderer Informations Sheet (Form PG4-2)

[The Tenderer shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted]

Invitation for Tender No: 05.84.0000.014.07.014.23-24/774 Date: 04/02/2024

Tender Lot No: 1

A. Individual Tenderers

1. Eligibility Information of the Tenderer		
1.1	Tenderer's Legal Name:	
1.2	Tenderer's legal address in Country of Registration	
1.4	Tenderer's Year of Registration	
1.5	Tenderer's Authorised Representative Information	
	Name	
	National ID Number	
	Address	
	Telephone/Fax Numbers	
	E-mail address	
1.6	Attached are copies of original documents of: ☐ ..... ☐ ..... ☐ ..... ☐ ..... ☐ ..... ☐	

2. Litigation History: [Number of 2 arbitration awards against the tenderer over the period in accordance the ITT Clause 13.1] if no [State "None"]		
3. Qualification Information of the Tenderer:		
3.1	Number of years of overall experience of the Tenderer in the supply of goods and related services as stated under ITT Sub-Clause14.1(a)	
3.2	Number of completed supply contracts in the supply of similar goods and related services of required value within the period mentioned in TDS as stated under ITT Sub-Clause 14.1(b): ▪ Number of Contracts ▪ Value of the Contracts ▪ Period of the Contract	
3.3	The supply and/or production capacity of machine, if applicable, as stated under ITT Sub-Clause 14.1(c)	
3.4	Available liquid assets or working capital or credit facility in accordance with ITT Clause 15.1(a)	

Price Schedule for Machine (Form PG4-3B)

Invitation for Tender No: 05.84.0000.014.07.014.23-24/774 Date: 04/02/2024

Tender Lot No: 1

Item No .	Description of Item	Country of Origin	Unit of Measurement	Quantity	Unit price CFR (ICD, Kamalapur, Dhaka.) [FC]	CFR price per Line Item [FC]	Inland transportation, Insurance and other local costs for the delivery of the Goods to their final destination	VAT Payable on account of Supplier if the Contract is awarded (If applicable as per VAT Act)	Total Price (CFR ICD, Kamalapur, Dhaka)	
									FC	Taka (BD)
1	2	3	4	5	6	7	8	9	10	

Name of Tenderer:

Signature of Tenderer:

Date:

Specifications Submission and Compliance Sheet (Form PG4-4)

Invitation for Tender No: 05.84.0000.014.07.014.23-24/774

Date: 04/02/2024

Tender Lot No: 1

Item of the Schedule of Requirements	Name of Goods or Related Service	Country of Origin	Make and Model (when applicable)	Full Technical Specifications and Standards
1	2	3	4	5

Name of Tenderer:

Signature of Tenderer:

Date:

Manufacturer's Authorization Letter (Form PG4-5)

[The Tenderer shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Tenderer shall include it in its tender, if so indicated in the TDS as stated under ITT Sub-Clause 26.1(b)]

Invitation for Tender No: 05.84.0000.014.07.014.23-24/774 Date: 04/02/2024

Tender Package No:

Tender Lot No: 1

To

The Deputy Director
Bangladesh Security Printing Press,
Tejgaon, Dhaka-1208.

WHEREAS

We [insert complete name of Manufacturer],

Who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby

Authorize [insert complete name of Tenderer] to supply the following Goods, manufactured by us [insert name and or brief description of the Goods].

We hereby extend our full guarantee and warranty as stated under GCC Clause 33 of the General Conditions of Contract, with respect to the Goods offered by the above Tenderer.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Address: [insert full address including Fax and e-mail]

Title: [insert title]

Date: [insert date of signing]

Bank Guarantee for Tender Security (Form PG4-6)

[This is the format for the Tender Security to be issued by a scheduled bank of Bangladesh as stated under ITT Clauses 29 and 30]

Invitation for Tender No: 05.84.0000.014.07.014.23-24/774 Date: 04/02/2024

Tender Package No:

Tender Lot No: 1

To

The Deputy Director
Bangladesh Security Printing Press,
Tejgaon, Dhaka-1208.

TENDER GUARANTEE No:

We have been informed that [insert name of Tenderer] (hereinafter called "the Tenderer") intends to submit to you its Tender dated [insert date of Tender] (hereinafter called "the Tender") for the supply of [description of goods and related services] under the above Invitation for Tenders (hereinafter called "the IFT").

Furthermore, we understand that, according to your conditions, Tenders must be supported by a Bank Guarantee for Tender Security.

At the request of the Tenderer, we [insert name of bank] hereby irrevocably undertake to pay you, without cavil or argument, any sum or sums not exceeding in total an amount of Tk [insert amount in figures and in words] upon receipt by us of your first written demand accompanied by a written statement that the Tenderer is in breach of its obligation(s) under the Tender conditions, because the Tenderer:

a. has withdrawn its Tender after opening of Tenders but within the validity of the Tender Security; or
b. refused to accept the Notification of Award (NOA) within the period as stated under Instructions to Tenderers (ITT); or
c. failed to furnish Performance Security within the period as stipulated in the NOA; or
d. refused to sign the Contract Agreement by the time specified in the NOA; or
e. did not accept the correction of the Tender price following the correction of the arithmetic errors in accordance with the ITT; or

This guarantee will expire:

(a) if the Tenderer is the successful Tenderer, upon our receipt of a copies of the contract signed by the Tenderer and the Performance Security issued to you in accordance with the ITT; or

(b) if the Tenderer is not the successful Tenderer, twenty eight (28) days after the expiration of the Tenderer's Tender validity period, being [date of expiration of the Tender validity plus twenty eight (28) days]

Consequently, we must receive at the above-mentioned office any demand for payment under this guarantee on or before that date.

Signature Seal

Notification of Award (Form PG4-7)

Contract No:	Date:
To: The Deputy Director Bangladesh Security Printing Press, Tejgaon, Dhaka-1208.	

This is to notify you that your Tender dated [insert date] for the supply of Goods and related Services for [name of contract] for the Contract Price of Tk [state amount in figures and in words] as corrected and modified in accordance with the Instructions to Tenderers, has been approved by [name of Purchaser].

You are thus requested to take following actions:

i. Accept in writing the Notification of Award within seven (7) working days of its issuance pursuant to ITT Sub-Clause 62.3

ii. Furnish a Performance Security in the specified format and in the amount of Tk [state amount in figures and words] ,within Twenty-eight (28) days from issue of this Notification of Award but not later than (specify date), in accordance with ITT Clause 64.2

iii. Sign the Contract within twenty eight (28) days of issuance of this Notification of Award but not later than (specify date), in accordance with ITT Clause 67.2

You may proceed with the execution of the supply of Goods and related Services only upon completion of the above tasks. You may also please note that this Notification of Award shall constitute the formation of this Contract, which shall become binding upon you.

We attach the draft Contract and all other documents for your perusal and signature.

Signed

Duly authorised to sign for and on behalf of [Name of Purchaser]

Date:

Contract Agreement (Form PG4-8)

THIS AGREEMENT made the [day] day of [month] [year] between [name and address of Purchaser] (hrerinafter called "the Purchaser") of the one part and [name and address of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited tenders for certain goods and related services, viz [brief description of goods and related services] and has accepted a Tender by the Supplier for the supply of those goods an relared services in the sum of Taka [contract price in figures and in words] (hereinafter called "the Contract Price")

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the General Conditions of Contract hereafter referred to.
2. The documents forming the Contract shall be interpreted in the following order of priority:
   - (a) Contract Agreement;
   - (b) Notification of Award;
   - (c) Tender and the appendices to the Tenderer;
   - (d) Particular Conditions of Contract;
   - (e) General Conditions of Contract;
   - (f) Technical Specifications;
   - (g) Drawings;
   - (h) Price Schedule of Requirement; and
   - (i) Any other documents including correspondences listed in the PCC forming part of the contract.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and related services and the remedy and defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and related services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

   IN WITNESS where of the parties hereto have caused this Agreements to be executed in accordance with the laws of Bangladesh on the day, month and year first written above.

	For the Purchaser:	For the Supplier:
Signature		
Print Name		
Title		
In the presence of Name		
Address		

Bank Guarantee for Performance Security (Form PG4-9)

[This is the format for the Performance Security to be issued by an internationally reputable bank and it shall have correspondent bank located in Bangladesh, to make it enforceablein accordance with ITT Sub-Clause 64.1 pursuant to Rule 27(4) of the Public Procurement Rules, 2008.]

Contract No: Date:.....

To.

The Deputy Director
Bangladesh Security Printing Press
Tejgaon, Dhaka-1208.

PERFORMANCE GUARANTEE No: [insert Performance Guarantee number]

We have been informed that [name of supplier] (hereinafter called "the Supplier") has undertaken, pursuant to Contract No [reference number of Contract] dated [date of Contract] (hereinafter called "the Contract") for the supply of [description of goods and related services] under the Contract.

Furthermore, we understand that, according to your conditions, Contracts must be supported by a performance guarantee.

At the request of the Supplier, we [name of bank] hereby irrevocably undertake to pay you, without cavil or argument, any sum or sums not exceeding in total an amount of Tk [insert amount in figures and in words] upon receipt by us of your first written demand accompanied by a written statement that the Supplier is in breach of its obligation(s) under the Contract conditions, without you needing to prove or show grounds or reasons for your demand of the sum specified therein.

This guarantee is valid until [date of validity of guarantee], consequently, we must receive at the above-mentioned office any demand for payment under this guarantee on or before that date.

[Signatures of authorized representatives of the bank]

Signature: Seal:

Section 6. Schedule of Requirements

Invitation for Tender No: 05.84.0000.014.07.014.23-24/774 Date: 04/02/2024

Tender Lot No: 1

A. List of Goods and Delivery Schedule

When completing Form PG4-3B the Tenderer shall quote prices and contract delivery dates for each lot separately, as specified in the List of Goods and Delivery Schedule.

Item No.	Description of Item	Unit of Supply	Quantity of Supply	Point of Supply	Delivery/ Shipment Schedule in days/weeks/ months
1	2	3	4	5	6
1.	Programmable Cheque Book Finishing Machine (High Quality) Country of Origin: Europian Union Countries (West Europe) or Equivalent	No.	1(One) No.	CFR, ICD Kamalapur, Dhaka Basis Final Destination Bangladesh Security Printing Press Tejgaon, Dhaka-1208, Bangladesh	24(Twenty Four) weeks from the date of receiving of workable L/C.

26.02.24

(Md. Shakhawat Hossain)
(Deputy Secretary)
Deputy Director
Bangladesh Security Printing Press
Tejgaon, Dhaka
Telephone: 088-02-226603934.

Bangladesh Security Printing Press ★ Tejgaon, Dhaka-1208 ★

B. List of Related Services and Completion Schedule

(When completing Form PG4-3B the Tenderer shall quote prices and contract delivery dates for each lot/item against each proposed and contracts (lots) as specified in the list of Related Services and Completion.)

1	2	3	4	5	6
Item No.	Description of Related Services.	Unit of Supply	Quantity of Supply	Place where Services shall be performed	Required Completion Date for Services.

Section 7. Technical Specifications

(The Goods and Related Services shall comply with following Technical Specifications)

Programmable Cheque Book Finishing Machine (High Quality)

Technical Specification

01.	Country of origin	: Europian union countries (West Europe) or equivalent	Country of origin, Country of manuafacture and shipment should be same.
02.	Country of manufacture	: To be mentioned by the bidder	
03.	Port of shipment	: To be mentioned by the bidder	
04.	Brand	: To be mentioned by the bidder	
05.	Model	: To be mentioned by the bidder	
06.	Infeed document`s (folio size) length	: 290 mm or above	
07.	Infeed document`s (folio size) width	: 240 mm or above	
08.	Minimum book height	: 75 mm or less	
09.	Maximum book height	: 105 mm or above	
10.	Minimum book width	: 170 mm or less	
11.	Maximum book width	: 260 mm or above	
12.	Book thickness	: Up to 12 mm or above	
13.	Productivity	: 1,000 Books per hour or above for Min. 22 Sheets book (Cheque book)	
14.	Bridge among feeder, cutting, stitching & tapping unit	: Fully automatic system	
15.	Machine dimension	: To be mentioned by the bidder	
16.	Power requirements	: As per Bangladesh standard	

Essencial Accessories:

- 1 set of operational tools
- 1 set of operation and maintenance manual (English language) and electrical circuit diagram : Original
- 1 set of spare parts book (English language) : Original
- Printed catalogue/brochures : Original (English)

All systems of the machine shall be compatible with the latest technology and systems invented for the machines of this kind.

- The machine must be brand new and to be supplied from latest production line, date of manufacturing not before January'2024.
- The machine must be handed over to the consignee in perfect condition.

Necessary goods during training and testing provide must be supplied by local agent at free of cost.

Bangladesh Security Printing Press ★ Tejgaon, Dhaka-1208 ★

Special Instruction

01. The bidders must be bonafide manufacturer's authorised Sole Agent or Distributor of the quoted machine and similar type of machine must be available in Bangladesh, bidders have to provide documentary evidence confirming the above fact. Sub-Agent's offer will not be acceptable.

02. Price of the machine must be quoted on CFR, ICD Kamalapur, Dhaka basis showing FOB price, freight charge and local agent's commission separately. Orginal proforma invoice sealed and signed by the manufacturer/supplier to submitted with offer counter signed by the local agent with full name and designation.

03. The machine must be installed and handed over by the supplier at consignee's premises on turn-key basis. If any extra accessories and spares parts are required for the purpose to be supplied by the local agent at free of cost. Manufacturer's confirmation in this regard to be submitted with offer.

04. The machine must have 2(Two) years guarantee from the date of supply and any parts is required during guarantee period must be supplied the supplier/local agent at free of cost within 30(Thirty) days to keep the machine in running condition. Manufacturer's confirmation in this regard to be submitted with offer.

05. Spare parts as well as after sales service for 5(Five) years must be guaranteed by the manufacturer as wel as local agent. Manufacturer's confirmation in this regard to be submitted along with offer.

06. After sales service facilities must be provided by the tenderer as and when required by the consignee.

07. Original printed catalogue (in English) showing technical details of quoted Programmable Cheque Book Finishing Machine (High Quality) must be submitted along with offer.

08. Tenderers must have 5(Five) years specific experience in successful supply, installation and after sales services for providing Programmable Cheque Book Finishing Machine (High Quality)/Pre Press/Post Press/Offset Printing Machine (Similar Machine) in Govt./Semi-Govt./Autonomous Organizations in Bangladesh last 8(Eight) years. They will have to submit Certificate of Satisfaction/Evidence from Govt./Semi-Govt./Autonomous Organizations to whom they have supplied Programmable Cheque Book Finishing Machine/Pre Press/Post Press/Offset Printing Machine (Similar Machine) and provided related goods and after sales services at least 2(Two) contracts in the last 8(Eight) years. Tenderers will have to submit documents showing their technical and manpower strength (At least 2 Engineers employed in their organization) for providing after sales services.

09. Tenderer will have to must submit Certificate of Satisfaction/Evidence from Govt./Semi-Govt./Autonomous Organizations to whom their manufacturer have supplied at least 2(Two) Programmable Cheque Book Finishing Machine/Pre Press/Post Press/Offset Printing Machine (Similar Machine) and provided related goods and after sales services in the last 8(Eight) years and supplied 2(Two) Programmable Cheque Book Finishing Machine/Pre Press/Post Press/Offset Printing Machine (Similar Machine) also running still now.

10. The supplier/local agent should arrange intensive training of 4(Four) operators on "Operation & Maintenance" of the machine locally first time after installation for a period of 15(Fifteen) working days and after 3(Three) months same training of same operators second time for a period of 10(Ten) working days must be provided free of cost at consignee's end and confirmation in this regard to be submitted with offer.

11. Pre-Shipment Inspection will be held in manufacturer's premises with 4(Four) persons nominated by the procuring antity. The duration of the inspection will be 7(Seven) days excluding the travel period. All the expenses including travel fare, lodging, local expenses and standard daily allowances will be borne by the manufacturer/supplier/local agent.

12. Price quoted in the manufacturer's/supplier's proforma invoice must be firm and final.
13. Bio-Data of supplier's/local agent's installing and attending 2(Two) engineers and technicians must be enclosed with offer.
14. The tenderer must confirm the validity of their offer 120 days from the date of submission tender supported with their principal/manufacturer's confirmation. Each page of the original tender schedule encluding bid schedule must bear the signature & seal of the principals/manufacturers/local agent at the bottom of each page. All the documents related with the offer also must be signed by the principal/manufacturer/local agent, otherwise the offer will be treated as cancelled.
15. The tenderers are required to quote their CCI & E's registration number in the offer and attested photocopy of the same to be submitted with offer.
16. The offered machines must be shipped from any sea port of the same country of manufacturer/origin if there is no seaport in manufacturer's country then neighbour country's seaport will be allowed. Confirmation in this regard to be submitted in the proforma invoice.
17. The successful tenderers shall be furnished 10% performance guarantee of the total value of the contract from the manufacturer within 28(Twenty Eight) days/specified time from the date of issue of notification of award (NOA) in the form of Bank Guarantee/Pay Order in USD/EURO/BD TK. from any scheduled bank/International Bank in Bangladesh in favor of Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka-1208. The Bank Guarantee Should be as per prescribed form of this office on Non-Judicial Stamp of Taka 300 (Three hundred) submitted by the local agent. The performance guarantee will remain valid up to 24(Twenty Four) months from the date of issue. If the successful bidder fails to submit the performance guarantee, the earnest money shall be forfeited. If the supplier fails to supply of machine or the supplied machine is not found as per technical specification and not found suitable for use, the performance guarantee shall be forfeited in respect to PPA-2006 & PPR-2008 and other legal measures will be taken against the supplier/manufacturer and local agent.
18. Tenderer must oblige all the terms and conditions as well as special instruction of the tender documents.
19. In case of local agent they must submit following documents duly attested with the tender. During evaluation TEC may want to see the original papers in support of genuineness. If any bidders/tenderers/local agent fail to submit them, their offer will be held non-responsive.
    i) Attested copy of up to date Trade License;
    ii) Attested copy of up to date Indentor's Registration Certificate issued from CCI & E office;
    iii) Attested copy of up to date Income Tax Certificate;
    iv) Manufacturer's Original Authorization Certificate;
    v) Attested copy of 13 digits VAT Registration Certificate.
20. The Tender, as well as correspondence and documents relating to the tender shall be written in the language of English.
21. E-mail address and website of manufacturer should be mentioned in the offer.
22. The liquidated damage shall be 0.5% of the delivered price of the delayed goods or unperformed related service per week or thereof.
23. The maximum amount of liquidated damage shall be 10% of the contract value.

24. The local agent of manufacturer/tenderer must have minimum 5(Five) years of experience in supply of Programmable Cheque Book Finishing Machine/Pre Press/Post Press/Offset Printing Machine (Similar Machine) in Govt./Semi-Govt./Autonomous Organizations in Bangladesh. In support of evidence, copy of purchase order/work order/LC must be submitted with the Tender.

25. The Shadaran Bima Corporation, Branch No-14, 80/A, Siddeswary Circular Road, Shahjalal Complex (5th Floor), Dhaka will insurer the stores and issue premium bill in the name of the Consignee (The Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka) who will arranged payment of necessary premium (Provisional/final as the case may be). Shadaran Bima Corporation will issue cover note/policies in the name of the consignee's on receipt of premium only. The insurance should cover risk from beneficiary's warehouse to the consignee's end.

26. Insurance will be arranged by the consignee/buyer, hence the price quoted must not include any insurance charge/policy.

27. The performance security shall be reduced to 5% of the contract price after delivery & acceptance of machine & shall be refundable after 2(Two) years will treated as gaurantee.

28. The foreign supplier/beneficiary shall have to pay all foreign bank charges which will include:
    a) Postal and Cable/swift transmission charges;
    b) L/C advising and L/C confirmation charges;
    c) L/C amendment charges;
    d) Payment commision.

29. This purchase will be completed with the approval of the Director General, Department of Printing & Publication, Tejgaon, Dhaka and under PPA-2006 & PPR-2008.

30. Partial Shipment will not be allowed. Transshipment will be allowed at the risk of supplier.

31. **Gaurantee Certificate:** Successful bidder shall have to submit a gaurantee certificate from the actual manufacturer to the effect that Programmable Cheque Book Finishing Machine (High Quality) to be supplied as per technical specification of Tender Schedule and made of best materials according to the modern manufacturing practice and also suitable to climate condition of Bangladesh.

32. Tenderers will have to submit documents showing their technical and manpower strength (at least 2 engineers emloyed in their organization) for providing after sales services.

33. Brand name, model, manufacturer's name, name of origin, name of manufacturing country, manufacturing year of the machine must be mentioned on the machine. Manufacturer's confirmation in this regard to be submitted along with offer.

34. The machine must be brand new & to be supplied from latest production line. Operational manual (English), Standard tools, Parts book (English) & Electric diagram (English) are to be supplied with the machine.

35. Tenderer must mention if they have any special feature of their offered machine.

36. Tenderer must oblige all the terms and conditions as well as special instruction of the tender documents. No exception of the submitted specification wil be accpted.

06.02.24

(Md. Shakhawat Hossain)
(Deputy Secretary)
Deputy Director
Bangladesh Security Printing Press
Tejgaon, Dhaka
Telephone: 088-02-226603934.

Annexure-1

Indemnity Bond

To

Deputy Director,
Bangladesh Security Printing Press
Tejgaon, Dhaka-1208.

Tender No. & Date :

Work Order No. & Date :

Contract No. & Date :

We the undersigned....., we hereby submit the undertaking that with reference to above Tender number & Work Order number that, if the Programmable Cheque Book Finishing Machine (High Quality) supplied by us is not as per specification or not as per work order, we will compensate the value of the machine/amount of loss. In case of our failure to do so we will remain legally obligated to accept repayment/legal measures as per tender from your/higher office. No objection/appeal to be accepted by your office or higher authorities or court of law.

Signature :

Name :

Seal :

Annexure-2

Proforma of Undertaking

To

Deputy Director,
Bangladesh Security Printing Press
Tejgaon, Dhaka-1208.

Tender No.: Date:.....

I.....on behalf of M/s.....we, hereby submit the undertaking that with reference of the Tender No. 05.84.0000.014.07.014.23-24/774 Date: 04/02/2024 of Bangladesh Security Printing Press, Tejgaon, Dhaka, Bangladesh. We according to the Public Procurement Rules-2008, Rule-4, Sub Rule-2 and Public Procurement Act-2006 Section (64). We shall not do any corruption, fradulente or violence. If otherwise happen, we/our organization shall take all the responsibility of all the happenings.

Signature :

Name :

Seal :